

# Selling Manager Pro File Management Center User Guide

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# Introduction

This section describes this document's purpose and explains where to find and how to use the File Management Center product and listing templates.

# How to use this guide

This guide explains how to use File Management Center to post Selling Manager Pro product and listing template files to the eBay web site. This guide was designed to be used with one of the standard templates available on the File Management Center *Select Template* web page.

### **Additional resources**

This section provides information about where to find other reference resources and their purpose.

#### File Exchange resources

The instructions in this manual are designed to guide you through the basic steps for using the File Management Center templates. If you are an advanced user who would like to perform advanced functions like programmatic upload of files, or country codes, please refer to the eBay File Exchange Advanced Instructions on the *File Exchange Instructions and Resources* page.

Introduction

# What is the File Management Center?

This section provides a general overview of the File Management Center, and then explains template structure and use.

# **eBay File Management Center overview**

This section explains the features and requirements of File Management Center, and then presents a general workflow.

### **File Management Center purpose**

File Management is the tool in Selling Manager Pro that enables sellers to create and manage inventory products and listing templates, as well as to create reports for your eBay listings.

The File Management Center tool helps you quickly and efficiently:

- Create and post new product and listing templates
- Confirm there are no errors in your products and listing files before posting them
- Control your inventory
- · Revise and delete products and listing templates
- Download Sold and Unsold listing reports

File Management Center is the ideal tool if you:

- Have 50 to 5,000 inventory items you want to manage within Selling Manager Pro
- Use software, such as Microsoft<sup>®</sup> Excel, Access or another program to manage your inventory and you want to use it to create a listing file for eBay
- Are familiar with flat files and want to batch list several items in a single file.

#### **File Management Center features**

File Management Center features include faster file processing, better response files, the ability to view processing status, and more consistent naming conventions. You must be a registered Selling Manager Pro member in order to use the File Management Center.

You upload and manage a large number of products and listings, and the resulting inventory reports, with a standard comma-separated value (CSV) file. First, you enter inventory information into a comma-separated, semicolon-delimited, or tab-delimited flat file, and then upload the file(s). File Management Center provides standard template files for creating your product and listing files. The templates store your product and listing data in flat-file format.

A flat file is an electronic data file used to exchange information between two systems. Data for each record is separated by a comma, semicolon, or tab. With File Management Center, you can use flat files to list in any eBay category. Flat-file benefits include:

- Platform independence: Create and use flat files on any operating system
- Software independence: Manage your inventory with almost any spreadsheet or database program
- Improved efficiency: Batch list or update several listings simultaneously

#### **Downloadable templates**

The product inventory and listing template files organize data into fields (also called "columns" or "headers") that your system, Selling Manager Pro, and eBay's systems can recognize and interpret. The templates have prescribed uses:

There are two types of templates for Selling Manager Pro:

- **Product Inventory**: Use this template to add a new product to Selling Manager Pro, or to revise or delete existing products. This template is also referred to as the products template. The product inventory template supports multiple actions. For example, you can add a new product, revise or delete an existing product, all in the same file.
- Listing: Use one of these templates to create listing templates that will be assigned to products, or to revise or delete existing listing templates. The listing templates support multiple actions as well. There are three types of listing templates: Item Specifics, Catalog, and Basic. The Item Specific and Catalog templates enable you to generate listing templates using eBay's category and item specifics catalog classifications, which expedites new listing creation.

#### Requirements

File Management Center is a cross-platform tool, meaning it can be used on a Windows, Mac, or Linux system, as long as the system has:

- · Connectivity to the Internet
- A standard Web browser software application
- A text-editing software application that supports comma-separated value (CSV) format.

#### **File Management Center workflow**

Creating new product and listing files from an eBay File Management Center template follows this basic flow:

- 1. Select a template to download from the eBay File Management Center.
- 2. Download the template(s) to a known location on your computer.
- 3. Open a template using a spreadsheet or similar application.
- 4. Fill in the product template file to create a new product file
- 5. Fill in the listing template to create a new listing file.
- 6. Save your new file(s) in the CSV (comma-separated values) or tab-delimited file format.
- 7. Upload the new file(s) to eBay.
- 8. Review the upload status and results, and then troubleshoot errors, if needed.

#### Accessing the File Management Center

The File Management Center overview page shows the file Upload and Download options available to a registered Selling Manager Pro user. This page also links to the Selling Manager Pro Information and Resources page. If you have not yet subscribed to Selling Manager Pro, go to the *Selling Manager Pro* page before proceeding.

After subscribing, click **File Management Center** in the navigation panel to open the *File Management Center* overview page.

#### File Management Center You can use the File Management Center to easily manage your inventory and sales records.Just fill in an inventory template and upload it. Review the instruction and resources to get more information or to help you troubleshoot Uploads Downloads Upload Inventory Create a Download Request Upload your product inventory and listing templates into Select active listings and sales history records that you Selling Manager Pro. want to download. View Upload Results View Download Schedule View the status of the files that you uploaded to Selling Automate the download process and access your updated sales information on a regular basis. Manager Pro. Create Download Schedule Select Template Select a customized template to upload your Selling View Completed Downloads Manager Pro product inventory and listing templates. View a summary of the files that are ready for you to download.

Figure 1: File Management Center overview page

# **Understanding template structure**

You can enter product information into a template or, if your product information is already documented in a database or spreadsheet file, map your data into the template file. Regardless of the method you choose, pay close attention to the following details as you enter data into the structure contained in the File Exchange template:

• Required field: Data must be entered into every required field. Asterisks (\*) denote required fields. For example, \*Description and StartPrice.



**Note:** New sellers must provide a safe payment method such as PayPal or a credit card such as American Express, Visa, or MasterCard. For explanations about payment options, see *Payment and return fields*.

• Character type, character limit, and values: Data must conform to the character types and limits provided in the definitions of the template data fields.



**Important:** Fields in File Exchange cannot contain new lines, line feeds, or carriage returns. To avoid file processing errors, remove any such characters. To force line breaks, such as in the Description field, use the HTML <br/>
- and tags.

- Header field names are not case-sensitive: For example, Selling Manager Pro recognizes paypalaccepted and PayPalAccepted as the same field. We recommend you use the field names as they are provided in this guide.
- Field Relationships: Some fields depend on other fields. For example, if you enter a value for ShippingService-1:Option, you must also enter a value for ShippingService-1:Cost. In some cases, a field may be optional but require use of a related field. For example, ShipmentTrackingNumber is optional but when used must be accompanied by a value for ShippingCarrierUsed. Error messages may appear in the Load Results report when fields contain incorrectly populated fields.
- Using multiple values in one field: Some fields enable you to enter several values. When doing so, use the pipe (|) character to separate values.
- *Template variations across eBay sites*: Different eBay sites support different default templates. For example, not all sites support the Catalog template.



Tip: For more information about site-specific templates, see Site-specific template information.

The Action data field header includes metadata information such as SiteID, Country, and Currency, which are specific to the site from which the template is downloaded. Do not change these values unless you are an advanced user who wants to list items on a different eBay site and you have the necessary permissions from *Customer Support* to do so.

### **Using Product Template Action field values**

Values entered into the Action field determine how we will process inventory data. For example, AddProduct in the Action field creates a new product whereas ReviseProduct changes an existing product. Actions you can perform on product templates include:

- AddProduct: Post a new product type
- ReviseProduct: Modify existing product information
- DeleteProduct: Remove a product from your inventory (when you delete a product, all associated template files are also removed)

# **Using Listing Template Action field values**

Values entered into the Action field determine how we process listings. For example, AddTemplate creates a new template whereas ReviseTemplate changes an existing template. Actions you can perform on listing templates include:

- AddTemplate: Post new product templates
- ReviseTemplate: Modify template information
- DeleteTemplate: Remove a product template



**Tip:** By entering *Info* in the Action field, the row is designated as *informational*. Use Info rows to comment out notes about the file so as to not cause processing errors. This feature is useful when correlating a listing file with a response file.

# Choosing a template file

This section explains the designed purpose for each of the listing templates.

Before you download templates, determine where to store the files for easy access and retrieval. Good file management practices help alleviate losing data and time-consuming rework. Each type of template was designed for an intended purpose.

The product inventory template is used to build your Selling Manager Pro web page structure. The listing templates are used for to post items on your eBay web page.

For example, the listing templates have these prescribed uses:

- Use the Item Specifics template to list items based on a particular eBay category, like a particular type of memorabilia
- Use the Catalog template to list items with ISBN, UPC, or SKU established product identifiers
- Use the Basic template for all other types of listings, such as items that do not have major similarities

When you first create a listing template, keep the item listings to a minimum, and use the *VerifyAdd* action the first time you upload a file. Uploading a simple file first will help you more easily resolve any errors. After successfully uploading a file, create a file with actual listings, and then upload that file to post real items on eBay.

When you create a new listing file, keep in mind that you can later use it to create similar listing files.

# Using the default templates

This section explains how to download a template file, and then enter product information in the template fields.

# Acquire a default template

This section explains how to acquire the default templates via the internet.

Downloadable templates enable you to easily create your product and listing template files with a standardized file structure. The column headings in the template files control how the data is uploaded, so standardized files help minimize processing errors. Column header text should not deviate from the standard formats used in the templates.

You can download the templates in two different formats: Excel or CSV. Excel-formatted templates provide field descriptions inside the file, but the CSV templates do not. Choosing the right template will help make listing your items easier. Each template was designed for a specific purpose.



**Note:** If a pop-up blocker is enabled on your computer, disable this function, or choose to override the blocker when prompted, in order to download the templates.

To acquire a default template:

- 1. Sign in to your eBay account with your user ID and password.
- 2. On your My eBay summary page, select Selling Manager Pro in the left navigation bar.
- 3. Click File Management Center in the left navigation bar.
- 4. On the *Overview* page, click **Select Template** in the left navigation bar, or **Select Template** on the main page, to open the *Select Template* page.

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#### Select a Template: Selling Manager Pro

If you are new to inventory templates, it is recommended you start with the Excel format files. These files have more information than the CSV format files. After you complete the files, you can then use the Save As command to save your files in the CSV format to upload them. Use only the templates provided below, and please read the instructions before using the templates.

#### Selling Manager Pro Product Inventory Templates

Select the template to upload your Selling Manager Pro product inventory.

#### **Product Inventory Template**

Use this template to add new Selling Manager Pro product inventory. CSV format | Excel format

#### **Selling Manager Pro Listing Templates**

Select the template that you would like to use to upload your Selling Manager Pro listing templates.

#### Item Specifics Category Template

Use this template to create Selling Manager Pro listing templates in one category. This option allows you to enter item specifics to your inventory.

Select a category

#### Catalog Template

Use this template if you plan to use ISBN or UPC codes to create Selling Manager Pro listing templates in the following categories: Books, Movies, Music, and Video Games.

CSV format | Excel format

#### Basic Template (no item specifics)

Use this template to create Selling Manager Pro listing templates in categories that do not include item specifics. CSV format | Excel format

#### Figure 2: Select Template page

Select the product inventory template and one of the listing template files in either CSV or Excel format, and then follow the prompts to save the template on your computer.



**Tip:** After navigating to the *Select Template* page, you can use the links on the left side of the page to access all of the other pages used in these procedures.

# Enter data in the product template fields

This section explains how to enter data in a product template file for Selling Manager Pro.

The Product and Listing templates have similar structures, but serve different purposes. Product templates control how your inventory is displayed on your Selling Manager Pro page.

For example, let's say you want to add a new product, *Baseball Hats*, to your inventory. Use the Product template to add this new product to your inventory. After successfully uploading the file, the new product is displayed in Selling Manager Pro.

The figure below shows how the data entered in the template corresponds to your inventory in Selling Manager Pro. Above the red dash line represents the data entered in the product template. Below the red dash line represents how the data appears in the Selling Manager Pro product view.

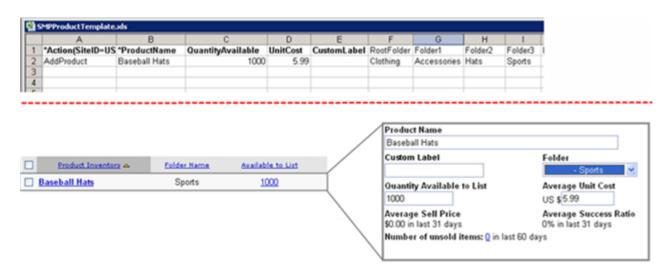


Figure 3: Template fields and product view fields

- 1. Open a product template file.
- 2. Follow the example field descriptions below to enter data for the required (\*Bold) product default fields and some optional fields:

Header Field Name	Example Entry
*Action	AddProduct
*ProductName	Baseball Hats
QuantityAvailable	1000
UnitCost	5.99
RootFolder	Clothing
Folder1	Accessories
Folder2	Hats
Folder3	Sports



**Note:** Only use alphanumeric characters for folder names. Folder names cannot exceed 45 characters, and up to 1000 folders can be created.

For complete field descriptions and relationships, refer to *Product template fields*.

- 3. When you are finished entering values for the default fields, save this file in CSV format to a known location on your computer.
- 4. Use this product inventory file to follow the upload procedure explained in *Upload a template file* later in this guide. Product templates must be uploaded before attempting to upload listing templates. If you choose to create a listing template now, make sure you upload the product template before the listing template when performing the upload procedure.



**Tip:** After you have successfully uploaded a product template file, you can use it to create other product template files.

For complete field descriptions and relationships, refer to *Template field definitions*.

Using the default templates

# Enter data in the listing template fields

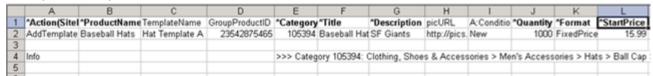
This section explains how to enter data in a Listing template file for Selling Manager Pro.

Each row in the Listing template contains the information about one Selling Manager Pro template, beginning with Action, followed by the other details about the item, such as Format, StartPrice, and so on. Choosing the correct default template (Item Specifics versus Basic) will help make listing your items easier.

Continuing with the example used earlier to create a Product template, let's say you have 1000 identical baseball hats to list on eBay for the first time. Because these items are categorically similar, you should use the Item Specific template, which allows you to customize category field entries when you download the file.

Go to the *Select Template* page and click **Select a Category**, and then choose the category and subcategories that best defines your item. When you click **Generate Template**, the template will be downloaded to your computer. Make a note of where you save the template so that you can find it later.

The following figure shows an example of a Item Specifics template for leather baseball caps. Templates in XLS format clearly show the required fields in bold type, as shown here, and contain fields descriptions. Templates in CSV format do not have these features.



#### Figure 4: Item Specific listing template

- 1. Open the Item Specifics template you downloaded. Notice the template already contains category information. Remove the Info rows that you do not intend to use.
- 2. Follow the field descriptions below to enter data for the required listing default fields:

Header Field Name	Example	Purpose
*Action	AddTemplate	Use for a new template.
*SaleTemplateName	Hats Template A	Specifies template identifier.
*ProductName	Baseball Hats	Determines in which template the product will be added. If you have two products with the same name, you will need to enter both the ProductName and the GroupProductID.
*GroupProductID	235428755465	Identifies different products with the same name. The GroupProductID number is only required when you have two or more products with the same name. The GroupProductID differentiates them. This ID number is generated when you upload the product template. Look in the AddProduct or AddTemplate response file, or the All Products download file, to locate the GroupProductID number, and then enter it in this field.
*Category	52366	Specifies the eBay Category number. For example, the category code for a baseball cap is <i>52366</i> .  To find the appropriate category number for an item, refer to the <i>Category code</i> page.

Header Field Name	Example	Purpose
Title	Sports Apparel, SF Giants Baseball Cap	Specifies the keywords found when buyers search for products. Use multiple terms so it's easy for buyers to search for this product.
*Description	San Francisco Giants (signed by the All-Star players)	Provides key details about the item. To use multiple line descriptions, enter HTML text here, and use the and <p> tags to separate the lines.</p>
*Quantity	1000	Specifies the number of this type of item for sale. Commas between integers are not required for large numbers.
*Format	FixedPrice	Specifies the type of listing format, such as Auction or FixedPrice.
		Specifies the type of listing format, such as Auction, FixedPrice or StoresFixedPrice.
*StartPrice	9.99	Specifies the cost of the product. Decimal points and commas must be correctly placed. No currency symbol is required.
*Duration	10	Specifies how long the listing is to be posted on eBay. Choose 1, 3, 5, 7, or 10 for all formats. For FixedPrice format, use 30 (or Good 'Til Cancelled if you're a qualified seller).  Specifies how long the listing is to be posted on
		eBay. Choose 1, 3, 5, 7, or 10 for all formats except StoresFixedPrice. Use 30 (or Good 'Til Cancelled for StoresFixedPrice listings).
*Location	San Jose, CA, USA	Indicates to the buyer the location from where the
	95125	item will be shipped. Provide a ZIP code or enter the city, state (two-letter abbreviation), and country (three-letter abbreviation).

In addition to the required fields you just entered, there are many optional fields you may want to use, such as payment and shipping options. For complete field descriptions and relationships, refer to *Template field definitions*.

- 3. When you are finished entering values for the fields, save this file in CSV format to a known location on your computer.
- 4. To upload this file, proceed to *Upload a template file*.



**Tip:** After you have successfully uploaded a listing template file, you can use it to create other listing template files.

# **Creating new listings**

This section explains how to add items to a template.

# **Using Action-specific required fields**

This section explains the required field requirements for a given action in the File Management Center templates.

# Required product template fields for each Action value

This section explains which fields must accompany each of the Action values in the product template.

#### AddProduct required fields

- AddProduct
- ProductName

#### ReviseProduct required fields

- ReviseProduct
- GroupProductID

#### **DeleteProduct required fields**

- DeleteProduct
- GroupProductID

For optional product template field descriptions, refer to *Product template fields*.

# Required listing template fields for each Action value

This section explains which fields must accompany each of the Action values in the listing template.

#### AddTemplate required fields

- AddTemplate
- ProductName

#### ReviseTemplate required fields

- ReviseTemplate
- TemplateID
- ProductName (may be present but cannot be modified)

#### DeleteTemplate required fields

- DeleteTemplate
- TemplateID

For optional product template field descriptions, refer to Selling Manager listing fields.

#### **Revision-dependent fields**



**Important:** Some fields have revision dependencies, which means if you change one field, then other similar fields – even if unchanged – must be included in the revised listing. Custom item specific fields (C:<value name>), shipping fields, and payment fields all have this dependency.

**Shipping fields**: If you revise a shipping field, you must include all other shipping fields if you want to retain them. For example, if you change the ShippingType field, you must include all the other shipping fields you want to use. If not, they will be dropped from the listing.

- ShippingService-n fields any ShippingService-n fields not included (such as *ShippingService-1:Cost* ) will be dropped from the listing
- IntlShippingService-n fields any IntlShippingService-n fields not included (such as ShippingService-1:Option) will be dropped from the listing
- \*ShippingType
- ShippingDiscountProfileID
- PromotionalShippingDiscount
- InternationalShippingDiscountProfileID
- InternationalPromotionalShippingDiscount
- PaymentInstructions
- UseTaxTable
- ShippingInTax

**Payment fields**: When you revise a payment method field, you must also include the other payment methods you want to retain. For example, if you change *PersonalCheck* to 1, you must also include the other payment methods you want to use (such as *PayPalAccepted*). If not, they will be dropped from the listing:

- AmEx
- Discover
- IntegratedMerchantCreditCard
- MOCashiers
- PaymentSeeDescription
- PavPalAccepted
- PersonalCheck
- VisaMastercard

# **Using metadata information**

This section explains how to use and modify the metadata in the Action field header of the default templates.

#### Metadata cell information

Also known as data about data, metadata is the information that is encoded in, and describes the aspects of, the listing template. For example, SiteID and Country metadata in the templates differ according to the eBay site you use.

Metadata also provides a means to control each header's values. File Management Center supplies the metadata in the first row of the first column of each template, which is the *Action* field header. Metadata includes:

- SiteID
- Country
- Currency
- API Compatibility Level

The metadata cell should begin with the word Action and the contents should follow within parentheses in ASCII. Each piece of metadata should be separated by a pipe character "|" to isolate it from the Action tag.

For example, the first cell of a default template contains the metadata, as shown below:

\*Action(SiteID=<CountryName>|Country=<CountryCode>|Currency=<CurrencyCode>|Version=745|CC=UTF-8)

## Overriding metadata values



Caution: ADVANCED USERS ONLY!

Changing metadata values can cause upload errors; do not override the metadata values in your template files unless are an experienced user. If you change any values, do not add spaces between the data. You can alter data in several ways:

- Manually edit the SiteID, Country and Currency values.
- Add a SiteID, Country or Currency field (column) to your file templates, which then overrides the values in the metadata cell.
- Enter a data field and the corresponding value you want to set for it in your file. For example, if you want every item in your file to have a StartPrice of \$1.99, you can enter StartPrice=1.99 in the metadata cell, and this value will be used for every item in your file. The metadata would look like this:
  - \*Action(SiteID=US|Country=US|Currency=USD|Version=745|CC=UTF-8|StartPrice=1.99)

# **Default template metadata information**

Defines these metadata values used in the Action field header: SiteID, Currency, Country, and API compatibility.

#### Metadata values

#### **SiteID**

The SiteID represents the site where you want to list your items. The default SiteID is taken from the site where you downloaded your template. For example, if you want to list on the German site, make sure that SiteID=Germany. Valid values are provided in the table below.

Site	SiteID Values
Australia	Australia
Austria	Austria

Site	SiteID Values
Belgium (Dutch)	Belgium_Dutch
Belgium (French)	Belgium_French
Canada (English)	Canada
Canada (French)	CanadaFrench
eBay Motors	eBayMotors
France	France
Germany	Germany
Hong Kong	HongKong
India	India
Italy	Italy
Ireland	Ireland
Malaysia	Malaysia
Netherlands	Netherlands
Philippines	Philippines
Poland	Poland
Singapore	Singapore
Spain	Spain
Switzerland	Switzerland
United Kingdom	uk
United States	US

#### Currency

The currency represents the monetary system in which you want to list your items. The default currency value provided is taken from the site where you downloaded your template.

For example, templates downloaded from the United States will have SiteID=US and Currency=USD. Valid values are provided in the table below.

Currency Type	Currency Value
US Dollar	USD
Canadian Dollar	CAD
UK Pound Sterling	GBP
Australian Dollar	AUD
Euro	EUR
Hong Kong Dollar	HKD

Currency Type	Currency Value
Malaysia Ringget	MYR
Philippine Peso	PHP
Polish Zloty	PLN
Swiss Franc	CHF
Renminbi	CNY
Indian Rupee	INR

#### **API** compatibility level

This refers to the eBay API (Application Program Interface); for example, Version=745. This metadata is related to internal eBay system details.



Caution: Do not alter these values.

# eBay site-specific information

Explains which eBay sites support each type of template and the flat-file formats for each site.

# Site-specific template information

#### Supported templates for each site

Not all eBay sites support every type of template; the table below shows the templates each eBay site supports. If you try to list items using ISBN or UPCs on sites that do not support Catalog template listings, you will receive an error.

eBay Site	Supported Templates				
	Basic	Item Specifics	Catalog		
Australia	X	X	Х		
Austria	X	X	Х		
Belgium (Dutch)	X	X	Х		
Belgium (French)	X	X	Х		
Canada (English)	X	X	Х		
Canada (French)	X	X	Х		
France	X	X	Х		
Germany	X	X	Х		
Hong Kong	X	X			
Italy	X	Х	Х		

eBay Site	Supported Templates				
	Basic	Item Specifics	Catalog		
India	X	X			
Ireland	Х	X	Х		
Malaysia	X	X			
Netherlands	X	X	Х		
Philippines	Х	X			
Poland	Х	X	Х		
Singapore	Х	X			
Spain	Х	X			
Switzerland	Х	X	Х		
United Kingdom	Х	X	Х		
United States	X	Х	Х		

#### Default template formats for each site

The table below explains the type of flat-file format used for template processing uploaded files at each of the regional sites.

Flat-file Formats for Each Site					
Site	Flat-file format				
AT (Austria)	Semi-colon delimited				
AU (Australia)	Comma-separated				
BEFR (Belgium-French)	Semi-colon delimited				
BENL (Belgium-Dutch	Semi-colon delimited				
CA (Canada-English)	Comma-separated				
CAFR (Canada-French)	Comma-separated				
CH (Switzerland)	Semi-colon delimited				
DE (Germany)	Semi-colon delimited				
ES (Spain)	Semi-colon delimited				
FR (France)	Semi-colon delimited				
HK (Hong Kong)	Comma-separated				
IE (Ireland)	Comma-separated				
IN (India)	Comma-separated				
IT (Italy)	Semi-colon delimited				
MY (Malaysia)	Comma-separated				

Flat-file Formats for Each Site				
Site Flat-file format				
NL (Netherlands)	Semi-colon delimited			
PH (Philippines)	Comma-separated			
PL (Poland)	Semi-colon delimited			
SG (Singapore)	Comma-separated			
UK (United Kingdom) Comma-separated				
US (United States)	Comma-separated			

# **Using the Condition fields**

Use the Condition fields to connote the condition of an item.

#### **Get values for ConditionID**

\*ConditionID is a mandatory field used to describe the state and appearance of an item. The same value can connote different meanings depending on the category. For example, 1000 means New in a Computer category listing but New with box in a Shoes category listing.

To look up *ConditionID* values, click the **ConditionIDs by Category** link on the *File Exchange Instructions and Resources* page. Doing so downloads a CSV file for those categories that require *ConditionIDs*. Because the value you enter for *ConditionID* depends upon category, see the *item condition look-up* page to determine which categories require a *ConditionID*.

To obtain the *ConditionID* value for a specific category, generate an Item Specifics template. The generated template will contain the new *ConditionID* field as well as the *ConditionID* numbers. Literal values are defined in the Item Specifics Definitions file that accompanies the generated template.

To get the available *ConditionID* values for a given category:

- Go to the Select Template page and, under Item Specifics Category template, click Select a category.
- 2. On the Select Template: Item Specifics page, select the category that best describes your item. Continue to select sub-categories (to the right) until no more options appear.



**Tip:** If you already know the category number, enter it in the *Category#* field.

- 3. Click Generate Template.
- 4. To open the Generate Template page, click the Item Specifics Category Template link file.
- 5. To open the file, click the **Item Specifics Definitions** link.
- 6. In the *Item Specifics Definitions* file, select the appropriate *ConditionID* number for your item and copy it to the *ConditionID* field in the Item Specific Category template file.



**Note:** To update the item condition description in an existing listing template, change the existing condition column name (A:Condition or C:Condition) to ConditionID and then enter a numeric value.

7. Enter any other required or desired field values for the item in the appropriate fields (like payment and return policy information), and then save the file in comma-separated value (CSV) format.

## **Enter ConditionDescription**

Use the optional *ConditionDescription* field to describe the condition of a used item. This field can be used in conjunction with the mandatory \*Description, which should be used to provide non-condition specifics about an item. To connote the condition of an item, use descriptive text such as:

"The right leg of the chair has a small scratch (see photo) and the back of the seat has a light blue stain the shape and size of a silver dollar."

Category	Description	ConditionID	ConditionDescription
9355	Nokia Lumia 900 Smartphone AT&T 16GB Cyan	2000	Gently used, miniscule scratch on lower left corner of display.
31388	Panasonic Lumix12.1MP DMC-ZS7 Blue	3000	Like new, no box or cables. Pristine condition. Never used.

# Using a custom item specific field

This section explains how to add a new field for custom item specifics in one of the default templates, or in one of your working product listing files.

Custom item specifics can be added to provide more details about your item in a listing. Item specific fields need to be added to a default or existing listing template. You can either replace an unused field, or add a new field column. For more information, refer to Adding new fields to a default templateThis section explains how to add new fields to a default File Exchange template.

Custom item specifics consist of a descriptive field name and correlated field values. For example, the custom item specific *Occasion* could have one of several values, such as *Casual*, *Business*, or *Formal*.

Some clothing and accessory categories require certain item specifics to be included in a listing, such as:

- Brand
- MPN (manufacturer part number)
- Size Type
- Size
- Style
- Color

Refer to the *look-up table* to view the item specifics required by each category. Visit our *size chart* and *handbag measurement guide* for size mapping and measurement instructions. To see how these

changes will impact your existing listings and the way you list, refer to *Review category and item* specifics changes.

You can create up to 15 custom item specific fields per item, but each custom item specific field can have only one value per item. Field names and values must be alphanumeric text strings.

When an item specific value contains a comma, as in the examples below, enclose the entire value in quotation marks. If not, data that appears to the right of each comma (Chino, Navy, or Royal) will be inserted into the next adjacent column in the template, thereby invalidating the entry and the template.

```
"Khakis, Chino"

"Color=Dark Blue, Navy, Royal"
```

Custom item specifics can be added to the default templates, but generating an item specifics template provides predefined custom item specifics tailored for that particular category. Some categories do not yet support custom item specifics.



**Important:** If you revise this field, you must include all of the custom item specific fields for this listing in the uploaded file, even if the information has not changed. Otherwise; any excluded custom item specific will be removed from the listing.

To add new custom item specific fields, follow these steps:

- 1. Open a template file and enter item listing information in the second and third rows. For example, the listing in the second row might be for a casual shirt. The listing in the third row might be for a formal shirt.
- 2. Add a new field column (or replace an unused field name with a custom item specific name). For example, enter C:Style in the column header. Always use the C: prefix for a custom item specific name.
- 3. Enter a value in the second row for the new custom item specific. For example, enter: Casual.
- 4. Enter a value in the third row for the new custom item specific. For example, enter: Formal.
- 5. Repeat steps 2-4 to add more custom item specific fields and values.
- 6. Enter any other required or desired field values for the item in the appropriate fields (like payment and return policy information), and then save the file in comma-separated value (CSV) format.

# Using relationship fields for variations

This section explains how to use the new relationship fields in a generated listing template for adding variation information to a listing.

There are new relationship fields for adding varied product information to a multi-quantity listing. These new fields enable you to sell products that are similar, like shirts, in a variety of colors and sizes, all in the same listing. Variation helps you define products in addition to Item Specifics, and can leverage the *CustomLabel* field for inventory references.

Unlike regular listings, the relationship fields use an item-variation hierarchical structure. The first (item) row contains the normal listing information, like *Action*, *Category*, *Format*, and other shared information (like shipping and payment options) that apply to all the variations in the listing.

The subsequent (variation) rows contain the information that applies to each variation, like *Relationship*, *RelationshipDetails*, *Quantity*, *StartPrice*, *CustomLabel*, and *PicURL* fields. The following paragraphs explain the item and variation row field requirements.

Relationship: Indicates variation information will be added to the listing when the Variation value is used.

- Item row: Leave empty
- Variation row: Enter Variation

RelationshipDetails: Defines the variation details, like color and size, in the variation rows, but must contain all possible variations in the item row. Do not add blank spaces between traits or values in either row, or the upload will fail.

- Item row. Define all traits (like color and size) and their possible values (like Blue and Red, Medium and Large). Use the format: Trait1=Value1; Value2|Trait2=Value1; Value2. For example: Color=Blue; Red | Size=M; L.
- *Variation row*: Define the single value for each applicable trait for this variation. Use the format: *Trait1=Value1|Trait2=Value1*. For example: Color=Blue|Size=M.

*Product:UPC*: Specifies the number of items available for each variation.

- Item row: (Required) Specify the product code for each variation.
- · Variation row: Leave empty

\*Quantity: Specifies the number of items available for each variation.

- Item row: Leave empty
- Variation row: (Required) Specify the quantity available for this variation a value is required and must be greater than zero

\*StartPrice: Specifies the price of the item

- Item row: Leave empty
- Variation row: (Required) Specify the Auction-style listing start price or the purchase price for a Fixed Price listing



**Important:** In addition to the other required fields, variations require a product identifier, such as a UPC, EAN, ISBN, and so on, at the item level for all manufactured products. If your variations do not have a product identifier, enter "Does not apply" for each item in the variation group.

The initial item and variation rows for a listing should look like this:

Action	Category	Relationship	RelationshipDetails	Product:UPC	Quantity	StartPrice
Add	170583		Size=S;M;L;XL Color=Black;Pink;Red;Blue			
		Variation	Color=Black Size=XL	123450987610	5	7.99
		Variation	Color=Red Size=S	123450987611	5	10.99
		Variation	Color=Pink Size=M	123450987612	4	8.99

Other fields also have item and variation row requirements:

CustomLabel: Specifies the SKU codes for certain variations.

- Item row: (Optional) Specify the custom label (SKU) for the listing
- Variation row: (Optional) Specify the custom label (SKU) for this particular variation

*PicURL*: Defines the image URL(s) for a variation – if you use a single image for a variation, you can use a self-hosted image or an image hosted by eBay Picture Services (EPS) (to use multiple images in a variation, you must use EPS)

Image URLs cannot contain blank spaces! To avoid this development and learn about other field requirements, see *PicURL*.

- *Item row*: Specify the item-level picture to show a typical example of the product or item. This image will appear as the primary picture for all variations. For example,
- Variation row: Specify the specific picture(s) to use for this variation. To use more than one image
  for a variation, separate the image URLs with a pipe character (|). For example, multiple pictures
  for the same colored shirts would require multiple image URLs: Black=URL1 | URL2 | URL3.



Note: PicURL values for variations of a given item must use a single trait name. For example, if one variation has Black=URL1 | URL2 | URL3 and the next variation has Blue=URL4 | URL5 | URL6, these are valid combinations because the same trait (color) is used. However, if one variation has Black=URL1 | URL2 | URL3, and the next variation has Medium=URL4 | URL5 | URL6, this is an invalid combination because two traits (color and size) are used.



**Tip:** If an item already has a variation row with pictures defined for a given trait value, you do not need to re-define them again. For example, one variation has *RelationshipDetails* as Color=Black|Size=Small and *PicURL* as Black=http://host.com/my.jpg. If the next variation has *RelationshipDetails* as Color=Black|Size=Medium, you do not need to put Black=http://host.com/my.jpg for the *PicURL* field again because the image for Black has already been defined.

The optional item and variation rows for a listing should look like this:

Action		StartPrice	CustomLabel	PicURL
Add			mens-shirts-c	
		7.99	Black-XL	Black=URL1
		10.99	Red-S	Red=URL2
		8.99	Pink-M	Pink=URL3
Examples of multipl	e images	s in the <i>PicURL</i> varia	ation rows appear below:	
Add			mens-jackets-d	
		199.99	Black-Leather	Black=URL1 URL2 URL3
		189.99	Brown-Leather	Brown=URL4 URL5
		209.99	Red-Leather	Red=URL6 URL7



**Note:** If an existing listing contains no variations, you cannot revise that listing to include variations. Instead, you must end that listing, and then create a new listing with variations.

To use the new fields, you need to download a new Item Specifics Category template to get the new fields, and add the variation values in the *RelationshipDetails* field from the Item Specifics Definition file (generated alongside the template).

- 1. Go to the File Exchange Select Template page.
- 2. Under *Item Specifics Category template*, click **Select a Category** and then under *Browse Categories*, select a Clothing, Shoes and Accessories category (for example).



**Note:** Variation is not supported in all categories. For a list of supported categories, refer to the *category look-up* page.

- 3. Select the category that best describes the item you are selling, like **Men's Clothing**, and keep selecting category options until the category number is defined. For example, for a shirt, you would select **Shirts > Dress**. The *Category* field displays the category number: 57991.
- 4. Click Generate Template. A listing template is generated for you to download.
- 5. On the *Generate Template* page, click the **Item Specifics Category Template** link, and save the file on your computer. You will use this file in the procedure below.

Next, click the **Item Specifics Definitions** link on the *Generate Template* page. We recommend that you use the variation information values from this Item Specifics Definition file, but you can also create your own variations.

To add variation information to a listing:

- 1. Open the new Item Specifics Category template that you downloaded.
- 2. In the item row, enter Add in the *Action* field. Enter the shared listing information for the item, like *Category* and *Format* (and others).
- 3. In the same row, enter all the possible variations an item may have in a listing. For example, enter Size=S;M;L;XL|Color=Black;Pink;Red;Blue in the *RelationshipDetails* field.
- 4. In the variation row, enter Variation in the Relationship field.
- 5. Enter the variations used for items you're selling in the *RelationshipDetails* field, as shown in the example below. For variations, enter values for *Quantity*, *CustomLabel*, *PicURL* (and others) in the variation rows.
- 6. For additional item variations, repeat steps 2-5 in the subsequent rows.
- 7. Enter any other required or desired field values for the item in the appropriate fields (like payment and return policy information), and then save the file in comma-separated value (CSV) format.

Once a listing is active, there are several things to consider. For example, what do you do if:

- the value for Quantity falls to zero?
- a pending transaction locks you out of a listing?

# Modifying the Relationship Details and PicURL of a variation

Neither the *RelationshipDetails* nor the *PicURL* of a variation can be modified or deleted when one or more transactions are pending against the variation.

To revise the values for RelationshipDetails or PicURL, you must first delete the variation you want to modify, and then add the new variation that replaces it. Use Revise in the Action field in the item row, use Delete in the Action field in the variation row(s) that you want to change, and then add the row that contains the modified RelationshipDetails or PicURL. For example, the second row (below) with Delete in the Action field is removed and replaced in the subsequent row (with no Action value specified).

Action	ItemID	Category	Relationship	RelationshipDetails	Title	
--------	--------	----------	--------------	---------------------	-------	--

Revise	10110~	170583		Color=Black;Pink;Red;Blue; BlackStripes Size=S;M;L;XXL	Item 1
Delete			Variation	Color=Black Size=XL	
			Variation	Color=BlackStripes Size=XL	

In this example, the Black-XL information is replaced with the BlackStripes-XL information.



**Tip:** To delete a variation, do not add a new row for the variation you want to delete. For example, do not add the last row shown in the table above.

## Modifying the Quantity and StartPrice of a variation

You can modify the values for Quantity and StartPrice even if one or more transactions are pending against the variation.

To revise \*Quantity and \*StartPrice, just update the desired values (in other words, you need not first delete the existing variation and then replace it with the updated content). For instance, when compared to the example shown earlier in this section, the table below updates the values for Quantity and StartPrice specific to the variations of Color=Black|Size=XL and Color=Red|Size=S.



**Note:** If you set the Quantity of a variation to zero (0), the variation will be shown as out-of-stock. If no items of the variation have been sold, the variation will be removed.

Action	ItemID	Relationship	RelationshipDetails	Quantity	StartPrice
Revise	10110~		Size=S;M;L;XL Color=Black;Pink;Red;Blue		
		Variation	Color=Black Size=XL	3	6.99
		Variation	Color=Red Size=S	3	9.99
		Variation	Color=Pink Size=M	4	8.99

# Modifying the Relationship and CustomLabel of a variation

When you delete or modify a variation, the *CustomLabel* associated with the variation is automatically deleted or modified (you need not modify it explicitly).

Lastly, since the value for *Relationship* is not used for an eBay item, it cannot be modified.

# Using product identifiers

This section explains how to add the Product fields to your listings.

Product fields enable you to automatically add product information directly from our catalog to your listings. Product fields are explained in *Product code and details fields*.

For example, when you include *Product:UPC* in your template, we locate the specific product in our catalog and automatically add the title, description, and stock photo to your listing. If you include

*Product:IncludePreFilledItemInformation* in your template, we automatically insert the manufacturer, model, and other product details from our catalogue into your listing. For example:

Title	Product:Brand	Product:MPN	Product:IncludeStockPhotoURL	Product:UPC
iPhone 5 Black 64GB	Apple	MD642C/A	1	3846274356
Creole Belle Hard			0	1451648133
cover				

#### **Product code fields**

Use the Product code fields to automatically add product information from our catalog to your listings. For example, Product:ISBN identifies a specific book in our catalog and automatically adds the title, description, and stock photo (if one is available) to your listing.



**Important:** All listings for manufactured products require a product identifier, such as a UPC, EAN, ISBN, and so on. Variations require product identifiers for each item in the variation group. If your item does not have a product identifier, then enter "Does not apply" into one of the product fields, like UPC.

You can use these Product code fields:



**Note:** Product:Brand and Product:MPN must be used together. For example, if you include an entry for Product:Brand, you must also include an entry for Product:MPN, and vice versa. All other Product code fields can be used independently of each other.

- *Product:Brand*—Name of the brand, which is typically the primary name you see on the product, such as Apple, Puma, or Hermes. This field must be used with Product:MPN.
- *Product:MPN*—Manufacturer Part Number (MPN). To find the number, look on the outside of the product. The owner's manual, if you have one, may describe where the part number is located. This field must be used with Product:Brand.
- *Product:EAN*—European Article Number (EAN). To find the number, look below the EAN bar code on the outside of the product.
- *Product:ISBN*—International Standard Book Number (ISBN). To find the number, look below the ISBN bar code on the book cover or on the Copyright page.
- *Product:UPC*—Universal Product Code (UPC). To find the number, look below the UPC bar code, typically on the outside of the product.
- *Product:EPID*—eBay ePID, or product identifier. When a product exists in our catalog, use this number to reference it.

#### **Product details fields**

Use the Product details fields to define the type of the product information from our catalog you want to include in a listing.

The Product details fields are:

• Product:IncludePrefilledItemInformation - To insert information from our catalog, enter 1

Product: UseStockPhotoURLAsGallery – To insert the stock photo from our catalog (when available)
as your Gallery picture, enter 1. A stock photo is not generated unless
Product: UseStockPhotoURLAsGallery and Product: IncludeStockPhotoURL are set to true.



Note: Some categories, such as Coins and Paper Money, do not allow the use of stock photos.

Product:IncludeStockPhotoURL – To insert a stock photo from our catalog (when available), enter
 1. A stock photo is not generated unless Product:UseStockPhotoURLAsGallery and
 Product:IncludeStockPhotoURL are set to true.



**Note:** To use your own self-hosted image as the Gallery picture, enter 0 and use the *PicURL* field to specify the image you want to use as your Gallery picture.

 Product:ReturnSearchResultsOnDuplicates – To find specific information about an item when our catalog contains more than one matching product, enter 1.

### Add Product fields to your listings

Only one product identifier is needed per item, unless you use Product:Brand and Product:MPN, in which case you need to add both.

To add values to Product fields:

- 1. Open a new Catalog template file from the File Exchange *Select Template* page. If you use an existing Catalog template, you must add the Product fields manually.
- 2. Enter the numeric code for one of these types of product identifiers:
  - In the *Product:Brand* field, enter the Brand of the item. If you provide a brand name, you must also provide a value for *Product:MPN*.
  - In the Product:MPN field, enter the Manufacturer's Part Number for the item. If you provide a
    value for this field, you must also provide a value for Product:Brand.
  - In the *Product:UPC* field, enter the Universal Product Code number for the item.
  - In the Product:ISBN field, enter the International Standard Book Number number of the item.
- 3. In the *Product:IncludePreFilledItemInformation* field, enter 1 to add item information from our catalog to your listing.
- 4. In the *Product:IncludeStockPhotoURL* field, enter 1 to add the standard photo from our catalog to your listing.

# Handling multiple matches in Catalog listings

Explains how to account for multiple matches in catalog listings.

If eBay locates more than one match for an item you upload in a catalog listing, a results file prompts you to select the correct product code. Once you select the correct product code, you need to upload the listing again.

For example, if you uploaded a listing that contains an item with an ISBN of 0505525305:

1. The upload results file warns you that multiple item matches were found. The results file lists each value, one of which is correct. For example, this response contains two matches for Product:ISBN, each separated by a pipe character (|):

```
216,A,2,12025,Search found too many matches with Product:ISBN <0505525305>, type <ISBN>. | 58640:2:1055:2281435410:39473100:30d76c76f23f6bf732514 8c5088c3c46:1:1:1:1195808884 | 58640:2:1055:2715033744:71102724:c64802999165c878f51c6f71da75f6e9:1:1:1:1213808929
```

2. Determine which match you want to upload. To view an item on the eBay site, append the product code to the URL, as shown below:

```
http://syicatalogs.ebay.com/ws2/ebayISAPI.dll?PageSyiProductDetails&IncludeAttributes=1&ShowAttributesTable=1&ProductMementoString=58640:2:1055:2281435410:39473100:30d76c76f23f6bf7325148c5088c3c46:1:1:1:1195808884
```

- 3. Review each URL and product code combination to select the exact item you want to list.
- 4. Using the item you selected in Step 3, upload the revised file that contains the Action and correct Product:ISBN. For example:

```
Action=Add
Product:ISBN=58640:2:1055:2281435410:39473100:30d76c76f23f6bf7325148c5088c3c46:1:1:1:11958088
```

The example above uses the Product:ISBN code. Duplicate listings can also occur with other product codes, such as Product:EAN or Product:UPC. For more information, see *Product code and details fields*.

# Uploading and downloading files

This section explains how to upload a template file and then download inventory and sales reports.

# Upload a template file

To upload listing files to Selling Manager Pro, you must be connected to the Internet. You'll also need a valid email address in order to receive upload confirmations.

You can upload two types of files:

- Product templates
- Listing templates

The procedure below applies to both product and listing template files, but product templates must be uploaded first.

Template files are validated when uploaded as follows:

- A basic format check is performed when files are uploaded. For example, if you use a format other than .csv, or tab-delimited .txt in some regions, the upload will fail. Also, if the Action field is not present in the first column, or the required fields are not present and properly formatted, the upload will fail.
- If you create your File Exchange CSV files on a Unix system (such as Linux), you must convert the files from Unix format to DOS format before you upload them to eBay. To do so, run the unix2dos utility against the files to properly encode line breaks. For example, run unix2dos *linuxfilename.csv*. Doing so converts the Unix instruction for a new line (\n) to an instruction recognized by Windows (\r\n). Be sure to upload the converted Windows-compatible version of the files.
- You can only upload 1,000 actions every 24 hours. If you have exceeded your upload limits for the day, the upload will fail. If the number of actions in the file exceeds the eBay limit, the upload will fail. To request an increase in your upload limit, contact *Customer Support*.
- Files can only have up to 150,000 rows and cannot be over 5 MB in size

An example of an *Upload Inventory* page is shown below.



Figure 5: Upload Inventory page

After uploading files, always check the upload results report to verify that no errors occurred. eBay sends you an email confirmation noting its success or failure. (If the upload fails, the email you receive will describe any errors.)

Later, you will receive another email notifying you that the product listings were posted successfully.

Follow these steps to upload your template file:

- 1. Go to the *File Management Center* page, select **Upload Inventory**, which opens the *Upload Inventory* page.
- 2. Under File Location, click **Browse** and locate the new template .csv file that you previously created. When you have found and selected the file, click **Open** to place it in the *File Location* field.
- 3. Type in the email address where you want Selling Manager Pro to send emails to (the value defaults to your account email).
- 4. Click **Upload** to send your template file to eBay.

# View upload results

Click **View Upload Results** on the *Upload Inventory* page to view the summary and status of the file(s) you've just uploaded.

The View Upload Results page shows the status of uploaded files, along with this information:

- Date you uploaded the file
- Reference number generated by Selling Manager Pro
- Number of requested actions in the file
- · Percentage of actions completed
- Links to the uploaded file(s)
- Upload status, which includes: File Received-In Queue, In Progress, Completed, Failed Invalid File Format

• Links to the Load Results report, as described in Load results report details.

The *View Upload Results* page also allows you to download any file that has been previously uploaded. For example, if you want to create a similar file from one that uploaded successfully, simply download that file and rename it when you save it. You can also download your upload results report from this page once processing has completed.

Use the *View Last* drop-down menu to see your upload results sorted by time frames (24 hrs, last 7 days, 30 days or 90 days).

An example of a View Upload Results page is shown below.

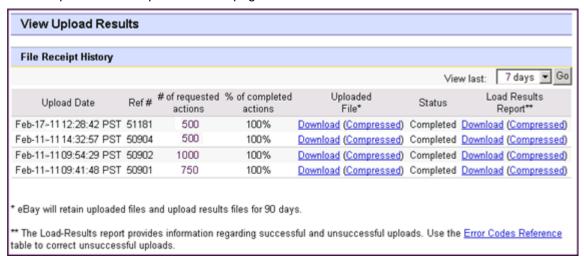


Figure 6: View Upload Results page

Click on a **Download** link under *Load Results Report* to open a results file.

# Load results report details

The Load Results report contains processing data about each listing in your upload file. An example file is shown below.

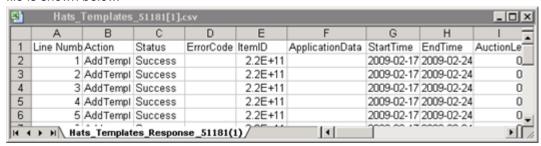


Figure 7: Load Results report

The column headers (or data fields) are described in Result and report fields.

Now that you have completed the basic workflow of customizing and uploading templates, you can use this knowledge to create more unique item listing and product inventory files.

# **Generating reports**

This section explains how to download inventory, sales, and recommendations reports generated by completing a download request, and then explains how to create download schedules.

# Create a download request

Now it's time to learn how to create inventory and sales history reports based on the inventory and listing files you just created. Click **Create a Download Request** on the *File Management Center Overview* page (or **Download Files** in the left navigation bar) to open the *Create a Download Request* page shown below.

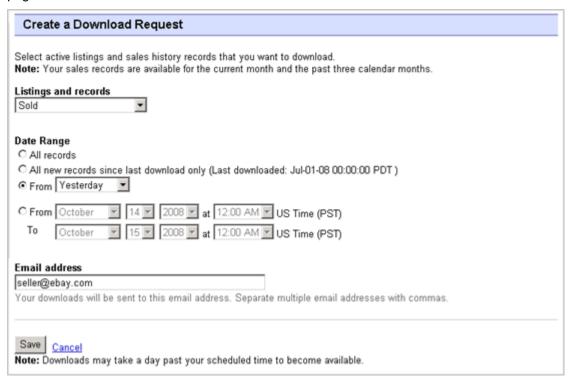


Figure 8: Download request form

The Create a Download Request page enables you to generate inventory and sales reports by choosing one of these filters on the Listing and Records menu:

- Sold items
- Unsold items
- · Sold and archived items
- Items awaiting payment
- Items paid and awaiting shipment
- Items paid and shipped
- Recommendations
- Archived items
- All Sold and Archived
- All Product Inventory
- All Listing Inventory

The Recommendations report evaluates all of your Active listings.

You can also use date ranges to control which data gets captured in a generated reports. All of the above reports can be generated using the following example procedures in the *Download an Inventory Snapshot report* and *Download a Sold items report* sections.

# Download an Inventory snapshot report

The Inventory Snapshot report includes a complete list of active listings (at the time of the request), and accompanying product and pricing data.

- 1. Select All Product Inventory from the Listings and Records drop-down menu.
- 2. Type in the email address(es) you want the file sent to (it defaults to your registered email).
- 3. Click Save.
- 4. In the navigation bar, click **Completed Downloads**. The *View Completed Downloads* page provides links to download the report(s) you just created.

You may request one Inventory Snapshot per 24-hour period. The figure below shows an example of the *View Completed Downloads* page.

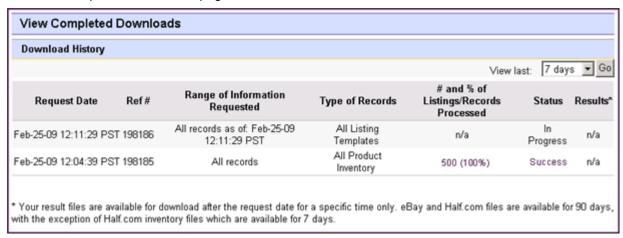


Figure 9: View Completed Downloads page

A reference number indicates that your download request was successfully received. In contrast, a Request Failure page, without a reference number, indicates that a download request could not be processed.

The report contains the following information:

- ItemID, ReferenceID, OrderID and EbayProductID (if used)
- ProductName and ProductGroupID (if used)
- Product or item listing information
- Sales information

## **Download a Sold items report**

This section explains how to generate a report that shows your current sales.

There are several types of sales-oriented reports, all of which can be downloaded using this procedure. In this example, you will generate a Sold items report.

- 1. Select **Sold** from the *Listing and Records* drop-down menu.
- 2. Type in the email address(es) you want the file sent to (it defaults to your registered email).
- 3. Click Save.
- 4. In the navigation bar, click **Completed Downloads**. The *View Completed Downloads* page provides links to download the report(s) you just created.

The report you download provides a summary of the profits generated by each of your sold listings. The data displayed is calculated based on stored product information, eBay fees, and the total revenue generated by the sold listing.

The report contains the following:

- Buyer information
- Payment information
- Shipping information
- Sales information
- Cost information
- Listing information
- Feedback information



Note: For report field definitions, refer to Sold Listings report fields.

The figure below is a sample Sold Items report (in .csv format). The generated report and its data fields or column headers will differ depending on the filter you select.

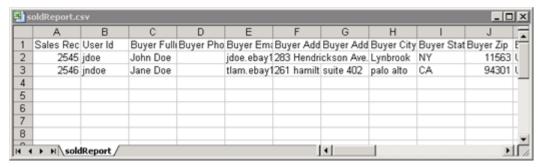


Figure 10: Sold items report

## Create a download schedule

You can create automated download schedules using the File Management Center for various types of inventory reports in order to view your updated sales information on a regular basis.

The *Download Schedule* page enables you to specify which reports will be automatically sent to you by choosing one of these filters on the *Listing and Records* menu:

- Sold items
- Unsold items
- Sold and archived items
- · Items awaiting payment

- Items paid and awaiting shipment
- Items paid and awaiting shipment
- Archived items
- All Sold and Archived items
- All Product Inventory

You can also use date ranges to control which data gets captured in a generated reports.

After selecting the options you want and entering your email address, click Save.

## View download schedule

To view a summary of your download schedule, and a list of completed downloads, click **Download Schedule** on the left side of *File Management Center* page.



Figure 11: View Download schedule

This page shows the currently scheduled downloads, and allows you to edit or delete download schedules.

# **Template field definitions**

This section provides more in-depth information about the Selling Manager Pro template fields and their use.

# **Product template fields**

This section explains the required fields used in the product template to define products, folders, and other product-level information.

#### \*Action

**Required field in all templates**. Determines the purpose of the row: add, revise, or delete a product or listing.

Character limit	N/A
Туре	Text string
Valid Entry	In the product template, use the values: AddProduct, ReviseProduct, or DeleteProduct. In the listing template, use the values: AddTemplate, ReviseTemplate, or DeleteTemplate.
Field Dependency	Must enter all required field data for a particular type of action.

## Folder1

Sub-level 1. The subdirectory to the root folder.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Accessories.

#### Folder2

Sub-level 2. The subdirectory to folder 1. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, <i>Hats</i> .

#### Folder3

Sub-level 3. The subdirectory to folder 2. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Sports.

## Folder4

Sub-level 4. The subdirectory to folder 3. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Baseball.

## Folder5

Sub-level 5. The subdirectory to folder 4. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, <i>Professional</i> .

#### Folder6

Sub-level 6. The subdirectory to folder 5. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Major League Baseball.

## Folder7

Sub-level 7. The subdirectory to folder 6. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, National Conference.

## Folder8

Sub-level 8. The subdirectory to folder 7. Required if a subordinate folder exists.

Character limit	Max length 45
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Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Western Division.

#### Folder9

Sub-level 9. The subdirectory to folder 8. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, San Francisco Giants.

## Folder10

Sub-level 10. The subdirectory to folder 9. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors.

## Folder11

Sub-level 11. The subdirectory to folder 10. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors.

# Folder12

Sub-level 12. The subdirectory to folder 11. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors.

## Folder14

Sub-level 14. The subdirectory to folder 13. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string

Valid Entry
-------------

## Folder15

Sub-level 15. The subdirectory to folder 14. Required if a subordinate folder exists.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors.

# \*GroupProductID

Required only when a ProductName value is not unique! The unique ID generated by eBay to identify a product when there are two or more products with the same ProductName value. The GroupProductID can be located in an AddTemplate or AddProduct response file, or in an All Products download file.

Character limit	N/A
Туре	Alphanumeric string
Valid Entry	Must be obtained from the AddTemplate or AddProduct response file, or in an All Products download file.
Field Dependency	Must be used with the ProductName field.

#### \*ProductName

The name of the product added to your Sellling Manager Pro inventory. Required for the AddProduct action.

Character limit	Max length 55
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Manuscripts.

# QuantityAvailable

Specifies the total amount available of this product.

Character limit	Max length 8
Туре	Integer
Valid Entry	Standard numbers, like 15, 100, and 1000.

#### RestockAlert

Alerts you when one or more of your products are running out of stock. Appears when any of your products have reached their restock threshold limit.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.
Field Dependency	Requires also using the RestockThreshold field .

#### RestockThreshold

Defines the quantity that triggers a restock alert. This amount tells you when your quantity is getting low

Character limit	N/A
Туре	Integer
Valid Entry	Any whole number, such as 10 and 35.
Field Dependency	Requires also using the RestockAlert field .

## RootFolder

Required if the subsequent level is specified. If no folder is specified, the product will be located in a "Default" folder. If folder is specified and does not match an existing folder name, a new folder will be created.

Character limit	Max length 45
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Clothing.

#### **UnitCost**

Sellers average unit cost for the product.

Character limit	N/A
Туре	Currency
Valid Entry	Example: .99, 5.00, or 100.00

## **VendorContactInfo**

Specifies information about the company that sells this product.

Character limit	Max length 55
Туре	Alphanumeric string
Valid Entry	Company details, such as address, phone numbers, and email information.

#### **VendorName**

Specifies the name of the company that sells this product.

Character limit	Max length 22
Туре	Alphanumeric string
Valid Entry	Company names, such as IBM and Microsoft.

# **Selling Manager listing fields**

This section describes the required Selling Manager fields in the listing template. Each listing template contains a specific set of required fields, all of whichare described below.

# \*GroupProductID

Required only when a ProductName value is not unique! The unique ID generated by eBay to identify a product when there are two or more products with the same ProductName value. The GroupProductID can be located in an AddTemplate or AddProduct response file, or in an All Products download file.

Character limit	N/A
Туре	Alphanumeric string
Valid Entry	Must be obtained from the AddTemplate or AddProduct response file, or in an All Products download file.
Field Dependency	Must be used with the ProductName field.

#### \*NewProduct

A new product will be created when set to 1.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.
Field Dependency	Set NewProduct default to be true (1). For AddTemplate actions, default must be set to false (0).

#### \*ProductName

The name of the product added to your Sellling Manager Pro inventory. Required for the AddProduct action.

Character limit	Max length 55
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors. For example, Manuscripts.

# \*SaleTemplateName

The name of the template being added to your inventory (not the same as the listing title) If no template name is supplied a default name will be created (as in Template 1, Template 2, and so forth).

Character limit	Max length 55
Туре	Alphanumeric string
Valid Entry	The template used to format this listing.
Field Dependency	Set NewProduct default to be true (1). For AddTemplate actions, default must be set to false (0).

## \*TemplateID

Required if Action is ReviseTemplate! Identifies the template being revised.

Character limit	N/A
Туре	Integer
Valid Entry	The template used to format this listing.

# Design and display fields

This section describes the fields you can use to tell us how to design your listing and the content they contain.

#### **BoldTitle**

Do you want to see your listing in boldface type? This field applies bold face type to the title of your listing. Additional fees apply.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## BuyerRequirements:LinkedPayPalAccount

Do you want potential buyers to have PayPal accounts? Use this field to specify that only those buyers with PayPal accounts can bid on your listing.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) The default value is 0 (false).

# BuyerRequirements:MaximumItemCount

If you are selling expensive items, do you want to limit the number of items on which any one buyer can bid? This field lets you specify the number of items on which any one buyer can bid.

This field is ignored unless a value for BuyerRequirements:MaxItemMinFeedback is also provided. BuyerRequirements:MaximumItemCount and BuyerRequirements:MaxItemMinFeedback must be used together.

Character limit	N/A
Туре	Integer
Valid Entry	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 25, 50, 75, or 100. The default value is 10.
Field Dependency	Use this field with BuyerRequirements:MaxItemMinFeedback.

# BuyerRequirements:MaxItemMinFeedback

If you are selling expensive items and have blocked buyers from bidding on more than a set number of items in a 10 day period (with BuyerRequirements:MaximumItemCount), do you also want to require those buyers to have a minimum feedback score? If so, this field lets you specify that minimum feedback score.

Character limit	N/A
Туре	Integer
Valid Entry	5, 4, 3, 2, 1 or 0. The default value is 5.
Field Dependency	Use this field with BuyerRequirements:MaximumItemCount.

# BuyerRequirements:MaxUnpaidItemsCount

Do you want to exclude buyers once they reach a threshold of unpaid Items? This field lets you specify the number of unpaid Items a buyer can incur in a set period of time (set with

BuyerRequirements:MaxUnpaidItemsPeriod) before they are prevented from bidding. For example, 4 (four) items.

Character limit	N/A
Туре	Integer
Valid Entry	2, 3, 4 or 5. The default value is 2.
Field Dependency	Use this field with BuyerRequirements:MaxViolationPeriod.

# BuyerRequirements:MaxUnpaidItemsPeriod

Do you want to exclude potential buyers when they reach a threshold of unpaid Items in a finite period of time? This field lets you specify the length of time during which a buyer can incur a specific number of unpaid Items before being prevented from bidding on your item.

Character limit	N/A
Туре	Integer
Valid Entry	Days_30, Days_180, or Days_360. The default value is Days_180.
Field Dependency	Use this field with BuyerRequirements:MaxUnpaidItemsCount.

# BuyerRequirements:MaxViolationCount

Do you want to exclude buyers once they receive a specific number of violation reports? This field lets you specify the number of violation reports a buyer can incur within a set period of time (set with BuyerRequirements:MaxViolationPeriod) before being prevented from bidding. For example, 7 (seven).

Character limit	N/A
Туре	Integer
Valid Entry	4, 5, 6 or 7. The default value is 4 (violations).
Field Dependency	Use this field with BuyerRequirements:MaxViolationPeriod.

# BuyerRequirements: Max Violation Period

Do you want to exclude buyers who receive a specific number of violation reports in a defined period of time? This field lets you specify the length of time during which a buyer can incur a specific number of violation reports (set with BuyerRequirements:MaxViolationCount) before being prevented from bidding. For example, 6 (months).

Character limit	N/A
Туре	Integer
Valid Entry	1 or 6. The default value is 1 (month).

Field Dependency Use this field with BuyerRequirements:MaxViolationCount.
---

## BuyerRequirements:MinimumFeedbackScore

Do you want to block buyers with a minimum feedback score? This field lets you explicitly set a minimum feedback score that a buyer must meet before they can bid on your listing.

Character limit	N/A
Туре	Integer
Valid Entry	-1, -2, or -3

## **BuyerRequirements:ShiptoRegCountry**

Do you want to exclude buyers whose primary shipping address falls outside your shipping area? Use this field to exclude buyers whose primary address lies outside your shipping area.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) The default value is 0 (false).

## **BuyerUserID**

Unique identifier (eBay User ID) denoting the user you want to leave feedback for.

Character limit	N/A
Туре	Text string
Valid Entry	eBay User ID

## \*Category

Numeric ID of the Category where the item is to be listed. To get category IDs, download the *Category IDs* file. After you open the file, if you sort the lines in a column, be certain to sort the whole table, not just the one column.

For eBay Motors Category IDs, click here.

Character limit	Max length 10
Туре	Integer
Valid Entry	Category number, like 1245 ( for Printers).

# Category2

Numeric ID of an additional Category where the item is to be listed. To get category IDs, download the *Category IDs* file. After you open the file, if you sort the lines in a column, be certain to sort the whole table, not just the one column.

For eBay Motors Category IDs, click here.

Character limit	Max length 10
Туре	Integer
Valid Entry	Category ID number, like 1245 (for Printers).
Field Dependency	Must use a valid eBay category number.

### \*ConditionID

Describes the appearance and state of the product. Condition IDs are numeric, not textual, and vary according to the respective category. To retrieve the Condition IDs in the Item Specifics Definition file, generate an Item Specific template for a category.

Character limit	N/A
Туре	Integer
Valid Entry	Possible valid eBay ConditionID values include:
	•1000
	•1500
	• 2000
	• 2500
	• 3000
	• 4000
	• 5000
	•6000
	•7000
	To obtain the <i>ConditionID</i> value for a specific category, generate an Item Specifics template. The generated template will contain the new <i>ConditionID</i> field as well as the <i>ConditionID</i> numbers. Literal values are defined in the Item Specifics Definitions file that accompanies the generated template.
	To view the ConditionIDs for all categories, go to File Exchange Instructions and Resources and click the ConditionIDs by Category.

# **Country**

Are you planning to ship this item internationally? Specifies Country in the metadata section of the *Action* field.

Character limit	N/A
Туре	Text string
Valid Entry	A default value is already included in the template metadata and is related to the site where you downloaded your template. For example, AU, AT, BE, CA, CN, FR, DE, IT, IN, NL, ES, CH, and US. Entry must be a valid Country code.

#### **CrossBorderTrade**

To instruct us to display your listing in the search results on another eBay site, use this field. For more information, see *Using the CrossBorderTrade fieldTo display your listing in the search results on other eBay sites, use the CrossBorderTrade field.* .

Character limit	N/A
Туре	Text string
Valid Entry	In the United Kingdom and Ireland, enter NorthAmerica In Canada and the United States, enter UK This field is available for use in the United States, Canada, Ireland, and the United Kingdom only.

## C:<item specific name>

How does your item differ from other similar items? Describes the specific characteristics of a product that are not offered in the standard item specifics, such as Style, Occasion, or Feature. The field name must begin with C:. For example, the field name for Style should be: C:Style.



**Important:** If you revise this field, you must include all of the custom item specific fields for this listing in the uploaded file, even if the information has not changed. Otherwise; any excluded custom item specific will be removed from the listing.

Some clothing and accessory categories require certain item specifics to be included in a listing, such as:

- Brand
- MPN (manufacturer part number)
- Size Type
- Size
- Style
- Color

Refer to the *look-up table* to view the item specifics required by each category. Visit our *size chart* and *handbag measurement guide* for size mapping and measurement instructions. To see how these changes will impact your existing listings and the way you list, refer to *Review category and item specifics changes*.

Character limit	N/A
-----------------	-----

Туре	Text string
Valid Entry	Any term or phrase that correlates with the item specific name. For example, the C:Style item specific would have values such as Casual, Business, and Formal.

## **CustomLabel**

Your unique identifier for the item, like a stock-keeping unit (SKU) number. The buyer does not see this information.



**Important:** Using the Custom Label field in the Selling Manager Pro product template will cause the upload to fail. Instead, use the ProductPartNumber field in the product template.

Character limit	Max length 50
Туре	Alphanumeric string
Valid Entry	Text or numeric string.

## **DeleteFields**

Identifies the field (or fields) to remove from a listing. Multiple fields can be deleted at a time. To do so, use the pipe character (|) to separate the field names. For example, Category2|Subtitle. Only those fields noted in the table below can be deleted.

Character limit	N/A
Туре	Text string
Valid Entry	•Application Data
	•Attributes (deletes all A: attributes)
	•BoldTitle
	•BuyItNowPrice
	•Category2
	• Charity
	•ConditionID
	• CustomLabel
	• ItemSpecifics (deletes all C: item specifics)
	• Layout
	•MinimumBestOfferPrice
	• PayPalEmailAddress
	• PicURL
	• Product (deletes all product details)
	• ProPackBundle
	• ProPackPlusBundle
	•ValuePackBundle
	• Subtitle

	• Theme	

## \*Description

Contains product information about the item. Include all relevant item and product specifications that may be of interest to the buyer.



**Note:** You cannot use line breaks and carriage returns in this field. To insert multiple lines, use the HTML <BR> and <P> tags to separate lines into paragraphs.

To provide information specific to the condition of an item, use ConditionDescription.

We provide a script to remove carriage returns, escape quotes, and to perform other necessary changes to make the text in your Description field valid in File Exchange. To download the script as well as the instructions for using it, see *How to use the new File Exchange Item Description Utility*.

Character limit	Max length 32,765. The Excel templates only display the first 1,024 characters. To see all the characters in a template, save the file in CSV format, and then open it in a text editor.
Туре	Text string
Valid Entry	Content to accurately and completely describe the item.
Field Dependency	This field is optional for catalog listings but is required for non-catalog listings.

#### \*Duration

How long would you like your listing to be posted on eBay? Enter the amount of days you'd like the listing to be active.

Character limit	Max length 3
Туре	Integer
Valid Entry	Only certain values are allowed, and the choice of values depends on the listing format. Valid Auction and Fixed Price durations include: 1, 3, 5, 7, and 10 (days). If you are a qualified seller, you can also use (30) days, and GTC (for the Good Til Cancelled) for FixedPrice.  You can also refer to the Durations Table on the eBay developer site. (You must have an eBay developer account to access these English-language only pages.)

#### **EndCode**

Required when using End in the Action field. Reason for ending a listing.

Character limit	N/A
Туре	Text string

Valid Entry	•LostOrBroken
	•NotAvailable
	• Incorrect
	•OtherListingError

#### **Feedback**

Textual comment that explains, clarifies, or justifies the feedback rating. Still displayed if feedback is withdrawn.

Character limit	Max length 80
Туре	Text string
Valid Entry	Explanation of the feedback.

# FeedbackType

Rating of the feedback being left (Positive). Sellers cannot leave neutral or negative feedback for buyers.

Character limit	Max length 80
Туре	Text string
Valid Entry	Positive

# FE:ListByDate

Specifies the date (up to 21 days in the future) by which an action must occur for a listing. For example, if you want to Add a listing before a specific date, like for a sale item, File Exchange will process the Add action up until the date and time specified in the FE:ListByDate field. After that date, File Exchange will send a message stating "List by date has passed" and the item will not be listed.

Character limit	N/A
Туре	Date
Valid Entry	YYYY-MM-DD HH: MM: SS. Hours are in 24-hour format (for example, 2:00:00pm is shown as 14:00:00) and treated as GMT.

#### \*Format

Listing format for the item. For more information, see Selecting a selling format.

Character limit	N/A
Туре	Text string

Valid Entry	• Auction (default)
	•FixedPrice
	•ClassifiedAd
	•RealEstateAd

# **Gallery Duration**

Specifies whether the item is included in the Gallery, either in the general Gallery or in the special "featured" section above it.

Character limit	N/A
Туре	Text string
Valid Entry	Days_7,Lifetime
Field Dependency	Featured must be entered in the GalleryType field.

# **GalleryType**

Indicates how and where images are displayed. The options are:

- Gallery: Image is included in the eBay search results.
- Plus: In addition to the benefits of 'Gallery', includes an icon in the eBay search results that, when clicked or moused over, displays a large 400 x 400 pixel preview image of the item. Otherwise, your image is shown at the standard size of 96 pixels.
- **Featured**: In addition to the benefits of 'Plus', your item is at the top of the search results in the Featured section.

For more information, see About gallery upgrades.

Character limit	N/A
Туре	Text string
Valid Entry	• None (default) • Gallery
	•Plus
	• Featured

#### **HitCounter**

Do you want to keep track of the number of visits received by each item. If you pass any value, this feature is applied.

Character limit	N/A
Туре	Text string
Valid Entry	•NoHitCounter

• HonestyStyle (US only)
• GreenLED (US only)
• Hidden
•BasicStyle
•RetroStyle
• HiddenStyle

## **ItemID**

When you upload a template, we automatically generate and assign a unique read-only ID to identify each item (the value for ItemID cannot be changed or selected).

Character limit	N/A
Туре	Alphanumeric
Valid Entry	Contained in the Revision file or the Load Results report.
Field Dependency	Required when revising, re-listing, and ending listings, and when checking status (by entering Status in the <i>Action</i> field).

## \*Location

Location of the item. Enter the State and Country information.

Character limit	Max length 45
Туре	Alphanumeric
Valid Entry	State and Country where the item is located (do not enter postal code).
Field Dependency	If you use the PostalCode field, do not use the Location field. The location will be derived from the postal code value.

## LotSize

Do you want sell items together as a unit? Specifies that a single listing consists of two or more similar items that must be purchased together.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric amount, like 3, 25, and 100.
Field Dependency	If LotSize is greater than 1, then Quantity field indicates the number of lots being listed and LotSize indicates the number of items in each lot. You can only use LotSize in lot-enabled categories.

#### **OutOfStockControl**

When this field is set to true, the item is hidden from search when the quantity goes to 0 (zero), but the listing is kept alive. This is useful for a seller who is waiting for additional stock of an item with the same ItemID. Instead of ending the listing and then relisting it when the inventory drops to 0, you can use this field to hide the listing. When you have the item available, you can upload a file Revise action with a new quantity value to make the item available in search again. This only works for Fixed Price listings that have a Good 'Til Cancelled (GTC) duration.



**Important:** Because an item is hidden the listing is still alive, the GTC automatic renewal will continue every 30 days and the listing fees will be charged. This option is best suited for long running items where inventory can be replaced in a short time.

#### Some factors to consider are:

- OutOfStockControl is set at the item level. So you can set this field for existing listings using a Revise upload, and can include it in Add uploads.
- Once this field is set to true you cannot change it, nor do you need to. If you still have inventory,
  the listing will be displayed in search results. When the quantity falls to zero, the listing will no longer
  be displayed in search. To remove it, end the item, and relist it by setting the OutOfStockControl field
  to false.
- When OutOfStockControl is set to true, you can set the quantity of the item to zero. When OutOfStockControl is set to false you cannot set the quantity to zero.
- The OutOfStockControl field status only appears in the Active Download report, not the Revision file download used to revise listings.

Character limit	N/A
Туре	Boolean
Valid Entry	true or false Default is false.

# **PhotoDisplay**

Specifies the type of image display used in a listing. Some options are only available if images are hosted through eBay Picture Services (EPS). eBay determines this by parsing the associated PicURL field value. The valid field entries are:

- None: No special image display options. Valid only for US Motors listings.
- **PicturePack**: Increases the number of images displayed. Only available for images hosted with eBay. Picture Pack applies to all sites (including US Motors), except for NL (Site ID 146). You can specify a minimum of one EPS picture, or no SuperSize-qualified EPS pictures in the request. For the NL site, PicturePack is replaced with SuperSize.
- SuperSize: Increase the size of each image and allow buyers to enlarge images further. Only available for site-hosted (EPS) images. Not valid for US Motors listings. For all sites that do not automatically upgrade SuperSize to PicturePack (see note below), specifying no SuperSize-qualified images is now accepted.



**Note:** SuperSize is automatically upgraded to PicturePack for the same SuperSize fee for the US eBay Motors Parts & Accessories category, and the US, CA, and CAFR sites. This upgrade applies only to EPS images (including Picture Manager images).

Character limit	N/A
Туре	Text string
Valid Entry	None (default), PicturePack, SuperSize.

#### **PicURL**

URL of the picture to add to your listing. If a Gallery upgrade is specified (Plus or Featured), the image will be used for the search preview image. For best results, use an image that is in JPEG format and is at least 1000 pixels wide.

Pictures can be self-hosted, hosted by a third party, or hosted by eBay Picture Services (EPS). To add up to 12 pictures, separate the URL with a pipe " | " character.

Pictures for a listing can either self-hosted, or hosted by a third party, but not both.



**Important:** If an image URL has blank spaces, you must replace the blank spaces with \$20; otherwise, the image will not appear in the listing.

Character limit	Max length 2048
Туре	Text string
Valid Entry	http://hostedpics.com/images/item1.jpg http://hostedpics.com/images/item2.jpg

#### **PostalCode**

The mail area code where you are actually located, which may differ from the item's shipping location.

Character limit	N/A
Туре	Text string
Valid Entry	Valid postal code.
Field Dependency	If the PostalCode field is used, the Location field should not be used because the location of the item is derived from the postal code.

#### **PrivateAuction**

Do you want to sell this item in a private auction? Specifies whether or not this item will be offered in a private auction.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## \*Quantity

Quantity of the item available for sale. A quantity of more than one implies all the items are the exact same.

Character limit	Max length 45
Туре	Integer
Valid Entry	Standard numbers, like 1, 15, and 100.
Field Dependency	If LotSize is greater than 1, then the Quantity field indicates the number of lots being listed and LotSize indicates the number of items in each lot. You can only use LotSize in lot-enabled categories.

# Relationship

This determines whether the Compatibility or Variation information (from the *RelationshipDetails* field) is used in the listing. Use *Compatibility* to sell automotive parts for a variety of vehicles, like a type of headlight that fits several different trucks.

Character limit	N/A
Туре	Text string
Valid Entry	•Compatibility •Variation
Field Dependency	Must accompany the RelationshipDetails field.

# RelationshipDetails

Defines the name-value pairs used to describe compatibility information in a listing. For compatibilities, use the pipe (|) character to separate multiple name-value pairs. For example, Compatibility values appear as:

Make=Honda | Model=Accord | Year=2007

Defines the name-value pairs used to describe variation information in a listing. For example, Variation values appear as:

Size=S;M;L;XL|Color=Black;Pink;Red;Blue

The equal sign (=) couples the name with a value.

Character limit	N/A
Туре	Text string
Valid Entry	For Compatibility values, go to <i>Motor Vehicle List</i> (MVL) on the Download tab.

	For Variation values, see the Item Specifics Definitions file that was created when you generated an Item Specifics template for a specific category.	
Field Dependency	Must accompany the <i>Relationship</i> field.	

## **ScheduleTime**

Use this field to schedule a listing to start at a specific time in the future (listings cannot be started in the past).

Character limit	N/A
Туре	Date
Valid Entry	YYYY-MM-DD HH: MM: SS. Hours must be specified in 24-hour format (convert 2:00:00 PM to 14:00:00 GMT). For example:
	2013-06-20 16:30:00

# **StoreCategory**

Numeric ID of a custom category in your eBay Store.

Character limit	Maximum length is 10 digits
Туре	Integer
Valid Entry	Numeric value – Must be an integer between 1 and 10 digits, such as 5938 or 9346990. Invalid values (for example, 60040030111) are automatically reset to 1 (Other). Valid options include:  • 0=Not an eBay Store item • 1=Other • 2=Category A • 3=Category B • 4=Category Z
Field Dependency	If you change the StoreCategory field value, include both StoreCategory and StoreCategory2 fields in the template file you upload.

# StoreCategory2

Numeric ID of an additional custom category in your eBay Store (optional).

Character limit	Maximum length is 10 digits
Туре	Integer

Valid Entry	Numeric value that must consist of an integer between 1 and 10 digits such as 5938 or 9346990. Invalid values (for example, 60040030111) are automatically reset to 1 (Other). Valid options include:  • 0: Not an eBay Store item  • 1: Other  • 2: Category A  • 3: Category B  • 4: Category Z
Field Dependency	If you change the StoreCategory field value, include both StoreCategory and StoreCategory2 fields in the template file you upload.

#### **Subtitle**

In addition to the primary field of Title, this secondary field appears in search results for an item.



Note: Additional fees apply for using this field.

Character limit	Max length 55
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors



**Tip:** To remove a subtitle when revising or relisting an item, open a new Excel or CSV file. Enter a column header for Action and ItemID. Under *Action*, enter Revise (or Relist), and under *ItemID*, enter the Item ID value for this listing (from the Load Response file). In the third column, enter DeletedField=Item. Subtitle in the column header. Save in CSV format, and upload the file.

#### **Title**

Primary name that appears in the search results for an item. This field is required for non-catalog listings and optional for catalog listings.

Character limit	Max length 80
Туре	Alphanumeric string
Valid Entry	Keywords and item descriptors, such as product name and model, that buyers will use when searching for an item.

# Packaging and handling fields

Explains the packaging, gift, and handling fields that determine how, when, and where the item is sent.

## \*DispatchTimeMax

Use this field to specify the maximum number of business days you take to prepare an item for shipment to a domestic buyer once you receive a cleared payment. The value you enter for \*DispatchTimeMax does not include the duration of time needed to actually ship the item (the carrier's transit time) to the buyer.

#### To specify:

- zero-day handling, enter 0 (zero)
- that an item is not shipped (for example, an item that is picked up locally), enter -1

Character limit	N/A
Туре	Integer
Valid Entry	•-1
vana Lini y	• 0
	•1
	• 2
	• 3
	• 4
	• 5
	•10
	•15
	• 20
	• 30
Field Dependency	*DispatchTimeMax is valid for Flat and Calculated shipping. You can enter a value for *DispatchTimeMax even when you do not enter a value for shipping service costs.

# **PackageDepth**

The whole number portion of the package depth (top to bottom). For example, for a package depth of 10 inches or 10 centimetres, the value would be 10.

Character limit	N/A
Туре	Integer
Valid Entry	Whole number (in or cm)
Field Dependency	Also provide values for PackageWidth and PackageLength

## **PackageLength**

The whole number portion of the package length (from side to side). For example, for a package length of 20 inches or 20 centimetres, the value would be 20.

Character limit	N/A
Туре	Integer
Valid Entry	Whole number (in or cm)
Field Dependency	Also provide values for PackageWidth and PackageDepth

# **PackageType**

Specifies the characteristics of the package to be shipped.

Character limit	N/A
Туре	Text string
Valid Entry	None, Letter, LargeEnvelope, PackageThickEnvelope, USPSLargePack (works for all services), VeryLargePack, ExtraLargePack

## **PackageWidth**

The whole number portion of the package width (front to back). For example, for a package width of 12 inches or centimetres, enter 12.

Character limit	N/A
Туре	Integer
Valid Entry	Whole number (in or cm)
Field Dependency	Also provide values for PackageDepth and PackageLength

# OriginatingPostalCode

Are you planning to use Calculated shipping? Specifies the ZIP code from which the item will be shipped. Valid on the United States site only.

Character limit	N/A
Туре	Numeric string
Valid Entry	Must contain five or nine digits – for example 90210 or 90210-4141
Field Dependency	Must accompany ShippingType=Calculated

# ShipmentTrackingNumber

The tracking number associated with an item. To obtain the tracking number, see the invoice or order form provided by the shipping carrier.

Character limit	N/A
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Туре	Text string
Valid Entry	A valid tracking number, typically provided on the invoice issued by the shipping carrier.
Field Dependency	To use this field, you must also provide a value for ShippingCarrierUsed.

# **ShippedTime**

Indicates the date and time at which an item was actually shipped.

If a template contains an empty instance of this field, we automatically enter the date and time at which you uploaded the file. *ShippedTime* is displayed to both the buyer and the seller on their respective My eBay pages.

You must enter the date and time in GMT ISO 8601 date and time format:

YYYY-MM-DDTHH:MM:SS.SSZ

Character limit	N/A
Туре	Date
Valid Entry	2013-05-28T22:09:23.000Z  Do not enter a date or time in the future.
Field Dependency	Use only with the Status action.

# **ShippingCarrierUsed**

The carrier used to ship an item.

Character limit	N/A
Туре	Text string
Valid Entry	Enter a valid shipping carrier name. For example, if ShippingService-X:Option is UPSNextDay, enter UPS (do not enter the value you entered for ShippingService-X:Option).  For non-specific ShippingService-X:Option values such as ShippingMethodOvernight, enter Other.
	If you opted in to our Global Shipping Program, enter GlobalShipping_MultiCarrier.
Field Dependency	To use this field, you must also provide a value for ShipmentTrackingNumber.

## ShippingIrregular

Does shipping the item require special carrier services? Specifies whether the item requires special handling because it cannot go through the stamping machine at the shipping service office.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0
Field Dependency	Use this field only with ShippingType=Calculated

## **ShippingStatus**

Do you want to inform buyers when an item has been shipped? Specifies whether or not the item has been shipped.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=not shipped, 1=shipped) Default is 0.

# \*ShippingType

The shipping types available for the item. Specifying *Flat* designates that Flat-rate shipping is available for domestic shipping (and international if international shipping services are specified).



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

To mix Flat and Calculated shipping options, use the *FlatDomesticCalculatedInternational* or *CalculatedDomesticFlatInternational* values.



Note: FreightQuote.com is available for the United States eBay site only.

Character limit	N/A
Туре	Text string
Valid Entry	•Flat (default) •FreightFlat •Calculated •FlatDomesticCalculatedInternational •CalculatedDomesticFlatInternational

#### **Field Dependency**

If you set this field to Flat or FreightFlat, you also must also provide field values for ShippingService-X:Cost.

For FreightFlat, use Freight for ShippingService-X:Option value.

If you set this field to Calculated, you also must also provide field value for:

- ShippingService-X:Option
- •OriginatingPostalCode
- •WeightMajor
- •WeightMinor

Do not use these fields for Calculated:

- •ShippingService-X:Cost
- ShippingService-X:AdditionalCost

If you set this field to FlatDomesticCalculatedInternational, you also must also provide field value for:

- ShippingService-X:Option
- •ShippingService-X:Cost
- •IntlShippingService-X:Option
- •IntlShippingService-X:Locations
- •WeightMajor
- •WeightMinor

Do not use this field for FlatDomesticCalculatedInternational: IntlShippingService-X:Cost

If you set this field to CalculatedDomesticFlatInternational, you also must also provide field value for:

- •ShippingService-X:Option
- •IntlShippingService-X:Cost
- •IntlShippingService-X:Option
- •IntlShippingService-X:Locations
- WeightMajor
- •WeightMinor

Do not use these fields for CalculatedDomesticFlatInternational shipping:

- •ShippingService-X:Cost
- ShippingService-X: AdditionalCost

## **ShipToLocations**

What if a buyer wants to purchase your product but the international shipping service options do not cover the buyer's geographical location? Use this field to offer buyers outside your standard delivery area the ability to contact you for a shipping cost. Use this field to specify one or more *ShipToLocations* destinations.

to separate options are used and one is set to None, all are ignored and a warning is returned.

This field differs from *IntlShippingService-n:Locations*, which you can use to define specific ship-to locations for the respective international shipping service.

Character limit	N/A
Туре	Text string
Valid Entry	•Worldwide
	• Americas
	• Europe
	•None
	To enter more than one value, enter the respective ISO two-character country codes.  Use the pipe ( ) character to separate the codes. For example:
	AU   CA   MY

# WeightMajor

Are you using calculated shipping? Specifies the whole number portion of the shipping weight. For example, for a shipping weight of 3 lbs, 8 oz., enter 3.

Character limit	N/A
Туре	Integer
Valid Entry	Whole number such as 3, 75, and 100.
Field Dependency	Also provide a value for WeightMinor

# WeightMinor

Sub-unit of shipping weight. If using imperial measures (lbs), this value should reflect ounces and, if you use metric weight, this value should reflect the number of hundredths of kilograms. For example, for a shipping weight of 3 lbs, 8 oz., the value would be 8.

Character limit	N/A
Туре	Integer
Valid Entry	Whole number, like 3 or 12.
Field Dependency	Also provide a value for WeightMajor

# WeightUnit

Are you using imperial or metric weights to factor shipping costs? Specifies the unit of measure for shipping weight, whether imperial (lb) or metric (kg).

Character limit	N/A	

Туре	Text string
Valid Entry	lb or kg

# Payment and return fields

This section explains the payment, return policy, and other transaction fields used to specify how buyers pay for and return items.

## **AdditionalDetails**

Provides detailed explanation of your return policy.

Character limit	Max 5000 characters
Туре	Text string
Valid Entry	User input
Field Dependency	The *ReturnsAcceptedOption field is required when you use this field.

## **AmEx**

Do you accept American Express payments? Specifies whether or not American Express is accepted as payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## **Discover**

Do you accept Discover payments? Specifies whether or not Discover is accepted as payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

# **ImmediatePayRequired**

Indicates that immediate payment is required from the buyer. This field is used to require that an item be paid for before it is considered closed and purchased. This field is supported for Premier and Business PayPal accounts only.

For more information, see Requiring immediate payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.
Field Dependency	PayPalAccepted must be set to 1 (true).

# IntegratedMerchantCreditCard

Do you let your buyers pay for items with credit cards you issue? Use this field to indicate that you accept an integrated credit card as payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

#### **MOCashiers**

Do you accept money orders and cashier's checks as payment? This field specifies that you accept money orders and cashier's checks as payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

# **PaymentInstructions**

Do you want to provide payment instructions to a buyer? Informs buyers of payment contingencies.

Character limit	Max length 500 characters
Туре	Alphanumeric string
Valid Entry	Null (default); use short descriptive sentences.

## **PaymentProfileName**

To use a payment business policy in a listing, you must first opt in to *Business policies* with your eBay account and then specify the payment options for each policy in your Site Preferences on My eBay. For more information, see *Manage Business policies*.

The PaymentProfileName field identifies the payment business policy to use in the listing. Since policy names are case-sensitive, be sure to enter the policy name exactly as it appears in Site Preferences on My eBay.

Character limit	Maximum length of 50 characters
Туре	Text
Valid Entry	Must be an existing and valid payment policy as defined in your Site Preferences on My eBay. For example, CashOnly

### **PaymentSeeDescription**

Do you specify payment methods in the *Description* field? Specifies whether or not acceptable payment methods are stated in the *Description* field. If you do not set any other payment method, you must specify *PaymentSeeDescription*=1.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## **PaymentStatus**

Do you show buyers when a payment has been received? Specifies whether or not the item has been paid for.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## **PayPalAccepted**

Do you allow buyers to use PayPal to pay for your items?

Although we do not require a specific payment method for each listing, you must set at least one payment method to 1 (true). For more information, see *Requiring immediate payment*.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.
Field Dependency	Use this field only for sites that support PayPal.  If you designate PayPal as a payment option on your Site Preferences on My eBay but do not specify a value for <i>PayPalAccepted</i> , we automatically add <i>PayPalAccepted</i> as a payment method and display a message to indicate this to you.  When <i>PayPalAccepted</i> is set to 1 (true), you must also provide an entry for <i>PayPalEmailAddress</i> .

When you have a Premier or Business PayPal account, you can also require immediate	
payment. For more information, see <i>ImmediatePayRequired</i> .	

## **PayPalEmailAddress**

When you accept PayPal, you must also provide the email address associated with your PayPal account.

Character limit	N/A
Туре	Text string
Valid Entry	A valid email address such as name@example.com
Field Dependency	This field is required when <i>PayPalAccepted</i> is set to 1 (true).

## **PayUponPickup**

Do you allow the buyer to pay for and pick up an item in person?

Character limit	N/A
Туре	Boolean
Valid entry	0 or 1 (0=false, 1=true) Default is 0.

#### **PersonalCheck**

Do you allow the buyer to pay with a personal check? Specifies that you accept a personal check as payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## RefundOption

Defines how the buyer is to be compensated for a returned item.

Character limit	N/A
Туре	Text string
Valid Entry	MoneyBackOrExchange     MoneyBack     MoneyBackOrReplacement

Field Dependency	*ReturnsAcceptedOption must be set to ReturnsAccepted.
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#### RestockingFeeValueOption

When you create a return policy on eBay, use RestockingFeeValueOption to specify the restocking fee you charge when a buyer returns an item. The restocking fee can be set to Percent\_10 (10%), Percent\_15 (15%), or Percent\_20 (20%) of the price paid for an item. To indicate that you do not charge a restocking fee, enter NoRestockingFee.

Character limit	N/A
Туре	Integer
Valid Entry	•Percent_10 •Percent_15 •Percent_20 •NoRestockingFee
Field Dependency	To use this field, you must create a <i>return policy</i> on the eBay site.

#### ReturnProfileName

To use a return business policy in a listing, you must first opt in to *Business policies* for your eBay account and then specify the return options for each policy in your Site Preferences. For more information, see *Manage Business policies*.

The ReturnProfileName field specifies which return business policy to use in the listing. Since policy name values are case-sensitive, be sure to enter the policy name exactly as it appears in Site Preferences on My eBay.

Character limit	Maximum length of 50 characters
Туре	Text
Valid Entry	Must be a valid return policy already defined in your Site Preferences on My eBay. For example, ExchangeOnly

## \*ReturnsAcceptedOption

Indicates that a buyer can return the item.

Character limit	N/A
Туре	Text string
Valid Entry	•ReturnsAccepted •ReturnsNotAccepted

### ReturnsWithinOption

Defines the length of time a buyer has in which to notify you of their intent to return an item.

Character limit	N/A
Туре	Text string
Valid Entry	•Days_14 •Days_30 •Days_60
Field Dependency	*ReturnsAcceptedOption must be set to ReturnsAccepted.

## ShippingCostPaidByOption

Specifies who pays to return the item.

Character limit	N/A
Туре	Text string
Valid Entry	Buyer – Buyer pays to return the item  Seller – Seller pays to return the item
Field Dependency	*ReturnsAcceptedOption must be set to ReturnsAccepted.

#### VisaMastercard

Do you allow buyers to pay with MasterCard or Visa? Specifies that you accept MasterCard or Visa as payment.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

## Pricing and cost fields

This section explains pricing, discount, and tax fields, which determine the final cost of the item.

## **BestOfferAutoAcceptPrice**

Specifies the amount that will be auto-accepted for a best offer from a buyer. For example, if you set the value to 5.00, best offers of this amount and above will be accepted automatically.

Character limit	Max length 16, including decimal point or comma
Туре	Currency
Valid Entry	Numeric amount, like . 99, 1.00, 10.00.
Field Dependency	The BestOfferEnabled field must be set to 1 (true) for this field to be applicable.

#### **BestOfferEnabled**

Do you want to let buyers submit best offers? If you are selling a fixed price format item (in a category for which Best Offer is also enabled), you can use Best Offer (additional fees apply). This feature lets a buyer send you a lower priced, binding offer for an item. You can accept the offer, decline the offer, or let the offer expire in 48 hours. When you accept a best offer, we end the listing and display the best offer price and terms for the ended listing. For more information, see the *Best Offer* help.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) The default is 0

### **BuyltNowPrice**

Price required to immediately buy an auction-style format item. Defines the price you are willing to accept for the item, which will immediately end the auction. Not valid for fixed priced format items.

Character limit	Max length 16, including decimal point or comma
Туре	Currency
Valid Entry	Numeric amount, like 10.00, 29.99, 100.00.

## **Currency**

What types of currency do you accept? Specifies Currency in the metadata section of the Action field.

Character limit	Three-letter code
Туре	Text string
Valid Entry	A default currency value is already included in the template metadata and is related to the site where you downloaded your template. (You only need to change it if you want to list your item on a different eBay site.) For example, USD, CAD, GBP, AUD, EUR, CHF, TWD, CNY, INR, HKD, MYR, and PHP. Entry must be a valid <i>Currency</i> .

## InternationalPackagingHandlingCosts

Do you want the buyer to pay for extra shipping costs? Specifies Optional fees you want for shipping the item internationally.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like . 99, 1.00, 10.00.

#### InternationalPromotionalShippingDiscount

Applies a promotional shipping discount to the international shipping fee paid for by the buyer.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0. Must be a valid rule created in your eBay account under Shipping Preferences.
Field Dependency	Before you can use this field, you must have already created promotional shipping rules. For more information, see <i>Promotional Shipping Rules</i> .

### InternationalShippingDiscountProfileID

The numeric ID of the shipping discount profile we use to calculate shipping for combined international purchases.

Use this field to specify that a shipping discount be applied to an item when an item in a transaction is combined with another item (or items) by the buyer into a Combined Payment order. If you don't enter a value in this field, we use the default profile defined by your *My eBay* shipping preferences. For details, see *Using Combined Payments* and *About Shipping Discounts*.

To locate your shipping profile ID numbers, go to **My eBay > Account > Site Preferences > Shipping Preferences > Show > Offer combined payments and shipping > Edit**. Shipping profile ID numbers are listed on the *My eBay: Combined Payments and Shipping Discounts* page.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric ID. For example, enter 71808543. Be sure this integer refers to a valid rule created in your eBay account for Shipping Preferences.
Field Dependency	To use this field, you must create at least one valid shipping rule profile on your <i>My eBay</i> Shipping Preferences page.

### MinimumBestOfferMessage

Provides buyers with information in the event their best offers are declined.

Character limit	Max length 80
Туре	Text string
Valid Entry	User input

#### **MinimumBestOfferPrice**

Specifies the amount that will be auto-declined for a best offer from a buyer. For example, if you set the value to 5.00, best offers of this amount and below will be automatically declined.

Character limit	Max length 16, including decimal point or comma
Туре	Currency
Valid Entry	Numeric amount, like . 99, 1.00, 10.00.
Field Dependency	The BestOfferEnabled field must be set to 1 (true) for this field to be applicable.

### **PackagingHandlingCosts**

Do you want the buyer to pay for extra shipping costs? Specifies Optional fees you want to assess for the shipping of the item. For calculated shipping only.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like . 99, 1.00, 10.00.

## PromotionalShippingDiscount

Applies a promotional shipping discount to the cost of domestic shipping paid for by the buyer.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0. Must be a valid rule created in your eBay account under Shipping Preferences.

Field Dependency
------------------

#### ReservePrice

Bid amount that is required to be met before the item will sell. This value must be greater than the *StartPrice* value. Not applicable to fixed price formats.

Character limit	Max length 16, including decimal point or comma
Туре	Currency
Valid Entry	Numeric amount, like 10.00, 49.99, 100.00.

#### **SalesTaxPercent**

Percent of an item's price to be charged as the sales tax for a transaction. Do not use the '%' symbol. If revising, use a value of 0.00 to remove SalesTaxPercent.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	Max length 5 (max 3 decimal values)
Туре	Numeric string
Valid Entry	0.00 (default), 7.25, 8.975
Field Dependency	If you specify this field, you must also specify a SalesTaxState value.

#### **SalesTaxState**

State or tax jurisdiction for which sales tax is being collected.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	Max length 2
Туре	Text string
Valid Entry	2-letter abbreviation for the jurisdiction.
Field Dependency	If you specify this field, you must also specify a SalesTaxPercent value.

#### **ShippingDiscountProfileID**

The numeric ID of the shipping discount profile we use to calculate domestic shipping costs for the buyer.

Use this field to specify that a shipping discount be applied to an item when an item in a transaction is combined with another item (or items) by the buyer into a Combined Payment order. If you don't enter a value in this field, we use the default profile defined by your *My eBay* shipping preferences. For details, see *Using Combined Payments* and *About Shipping Discounts*.

To locate your shipping profile ID numbers, go to **My eBay > Account > Site Preferences > Shipping Preferences > Show > Offer combined payments and shipping > Edit**. Shipping profile ID numbers are listed on the *My eBay: Combined Payments and Shipping Discounts* page.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric ID. For example, 780385439. Be sure this integer refers to a valid rule created in your eBay account for Shipping Preferences.
Field Dependency	To use this field, you must create at least one valid shipping rule profile on your <i>My eBay</i> Shipping Preferences page.

## **ShippingInTax**

This field instructs us to include shipping costs in the amount on which sales taxes are calculated.



**Important:** When you revise this field – even when you know the information has not changed – be sure to include specific field information for the listing in the uploaded file. For a list of fields that must be included in a revised listing, see *revision dependent fields*.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) The default is 0

#### \*StartPrice

Price at which bidding starts. If the listing is in fixed price format, this is the price to buy the item.

Character limit	Max length 16, including decimal point or comma
Туре	Currency

Valid Entry	Numeric amount, like 5 . 99, 10 . 00, 100 . 00
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#### **UseTaxTable**

Indicates whether your tax table is to be used for applying and calculating taxes. If used, do not specify a value for *ShippingInTax*.

For more information, refer to the *Tax table* page.

Character limit	N/A
Туре	Boolean
Valid Entry	0 or 1 (0=false, 1=true) Default is 0.

#### Product code and details fields

This section explains the fields used to identify an item by its product codes, which are then used to add product information in your listing.

#### **Product:Brand**

The name that identifies the product. eBay finds a matching product (or products) to use in the listing.

Character limit	N/A
Туре	Text string
Valid Entry	The brand name of the product, like Sony or Levis.
Field Dependency	Must accompany <i>Product:MPN</i> .  If several matches occur for Brand and MPN, enter a value for <i>Product:ReturnSearchResultsOnDuplicates</i> and resubmit the item to determine which ePID to use.

#### **Product:EAN**

The European Article Number (EAN), which provides standard product information about the item. eBay attempts to find a matching product on your behalf to use in the listing.

If multiple matches occur for the EAN, you must resubmit the item using *Product:ReturnSearchResultsOnDuplicates* field to determine which ePID to use.

Character limit	N/A
Туре	Integer
Valid Entry	Number located by the bar code on the product.

#### Product: EPID

The eBay Product Identification number, or ePID, provides unique product information about the item. To find the ePID, search for the item on eBay, and then copy and paste the ePID from the search results page into Product:EPID field.

To alleviate the chances of our catalog finding multiple product matches, if you know the ePID for an item use the ePID instead of the other Product:<type> fields (like Product:UPC).

Character limit	N/A
Туре	Integer
Valid Entry	Unique product identifier generated by eBay.

#### **Product:ISBN**

The International Standard Book Number (ISBN), which provides standard product information about the item. eBay attempts to find a matching product on your behalf to use in the listing.

If multiple matches occur for the ISBN, you must resubmit the item using *Product:ReturnSearchResultsOnDuplicates* field to determine which ePID to use.

Character limit	N/A
Туре	Integer
Valid Entry	Number located by the bar code, and on the back of the title page in the book.

#### **Product:MPN**

The Manufacturer Part Number (MPN), which provides standard product information about the item. eBay attempts to find a matching product on your behalf to use in the listing.

Character limit	N/A
Туре	Integer
Valid Entry	Number located somewhere on the product housing. Consult the the product owners' manual as to the location of the part number.
Field Dependency	Must accompany <i>Product:Brand</i> .  To determine which ePID to use when multiple matches for MPN and Brand occur, resubmit the item with <i>Product:ReturnSearchResultsOnDuplicates</i> .

#### Product:IncludePrefilledItemInformation

Adds pre-filled item information from our catalog to the listing. Manufacturer name, version number, author or artist, and publisher are examples of Pre-filled Item Information.

Character limit	N/A
Туре	Boolean
Valid Entry	Use 1 (for True) or 0 for False.

#### Product:IncludeStockPhotoURL

Adds a stock photo (when one is available) to the listing. If no stock photo is available (or to add your own pictures in addition to a stock photo), use the *PicURL* field.

If you supply no photos, the stock photo is displayed at the top of View Item (not in the item specifics).

If you supply photos, the stock photo does not appear in View Item. Instead, your photos appear at the top of the page.

Character limit	N/A
Туре	Boolean
Valid Entry	Use 1 (for True) or 0 for False.
Field Dependency	A stock photo is not generated unless Product:UseStockPhotoURLAsGallery and Product:IncludeStockPhotoURL are set to true.

### Product:ReturnSearchResultsOnDuplicates

Provides definitive information about a product when multiple matches are found in the catalog.

In order to discern between the product matches found, download the Upload results, and then use the EPID that best matches your item in the listing.

Character limit	N/A
Туре	Boolean
Valid Entry	Use 1 (for True) or 0 for False.

#### **Product:UPC**

The Universal Product Code (UPC), which provides standard product information about the item. We search for a matching product to use in the listing.

To determine which ePID to use when multiple matches for UPC occur, resubmit the item with *Product:ReturnSearchResultsOnDuplicates*.

Character limit	N/A
Туре	Integer
Valid Entry	Number located adjacent to the bar code on the product.

### Product: UseStockPhotoURLAsGallery

Designates the stock photo (when available) to be used as the Gallery picture in the listing.

To use your own photo as the Gallery picture, but still use the stock photo as the second picture, enter 0 in this field, and then use the *PicURL* field to specify your self-hosted photo as the Gallery picture.

Character limit	N/A
Туре	Boolean
Valid Entry	Use 1 (for true) or 0 for false.
Field Dependency	A stock photo is not generated unless Product:UseStockPhotoURLAsGallery and Product:IncludeStockPhotoURL are set to true.

## **Shipping services fields**

Explains the fields and corresponding values that define available shipping service options, rates, and other shipping related information. Note the difference between the terms *field* and *value*. Field refers to the presence of the column header. Value implies the field is present, and input (a value) is required for that field.

#### **DomesticRateTable**

You can use your eBay domestic shipping rate table to calculate shipping costs to areas in the continental United States, Alaska/Hawaii, United States protectorates (Puerto Rico, Guam), and to Army Post Office (APO) and to Fleet Post Office (FPO) addresses in the United States.

You define rate tables in your eBay account on *Shipping Preferences*. You must create at least one rate table before you can use this feature.

When you set up a rate table, you can specify a rate for each region and service level you want to support. You can opt to specify rates per item, per weight, or by surcharge. Only one of these rate types can be used at a time. The rate type you specify in your Shipping Preferences becomes the default rate table used in your listings.

If you are applying a shipping rate table that specifies a surcharge by weight, you must specify the item weight in the WeightMajor and WeightMinor fields, even though this is a flat rate listing.

Remember that any value in the WeightMinor field is rounded UP to the next unit, that is, to the next pound or kilogram, when the shipping cost is calculated. If the required weight values are not supplied, a default weight of one unit (1 lb or 1 kg, depending on locale) is used as the basis for the surcharge.



Note: To stop using the rate table with a listing, leave the DomesticRateTable field blank.

Character limit	N/A
Туре	Predefined
Valid Entry	Default

### IntlShippingService-1:AdditionalCost

Cost to ship additional items when a buyer purchases two or more of the same item.

For example, if a buyer purchases three identical items, the first ships with the price specified in IntlShippingService-1:Cost, whereas the remaining two ship with the value specified in IntlShippingService-1:AdditionalCost.

When no value is entered (and *Action=Add*), the value defaults to the amount specified in *IntlShippingService-1:Cost*.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 3 . 99.
Field Dependency	Do <i>not</i> enter a value when <i>ShippingType=Freight</i> for international services.  Do <i>not</i> enter a value when <i>ShippingType=Calculated</i> for international services.

## IntlShippingService-1:Cost

Cost to ship the item with the selected shipping service.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 0 . 00, 1 . 99
Field Dependency	Must accompany IntlShippingService-1:Option.  Do not enter a value when ShippingType=Freight for international services.  Do not enter a value when ShippingType=Calculated for international services.

## IntlShippingService-1:Locations

An international location or region to which an item can be shipped, according to the respective shipping service. Multiple locations are separated by the pipe (|) character. For example: Asia|Europe.

For location field values, refer to Region names.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid shipping location value, like Europe or Americas.
Field Dependency	Field and value(s) are required when any international shipping service is specified.

### IntlShippingService-1:Option

An international shipping service the buyer can choose to ship the item.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid service option value.  For valid service option values, refer to Shipping services field values.
Field Dependency	Must be accompanied by IntlShippingService-1:Cost.

### IntlShippingService-1:Priority

Defines the display order of the international shipping service options shown in your listing.

For example, if two or more international shipping services are specified, the service with *Priority=1* will be the first shipping option shown in your listing.



**Note:** Each international service priority must be unique; no two international shipping services can have the same *Priority*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric value, like 1, 2, or 3.
Field Dependency	Field and a value are required if more than one international shipping service is specified.

## IntlShippingService-2:AdditionalCost

Cost to ship additional items when a buyer purchases two or more of the same item.

For example, if a buyer purchases three identical items, the first ships at the price specified in *IntlShippingService-2:Cost*, whereas the remaining two ship with the value specified in *IntlShippingService-2:AdditionalCost*.

If no value is entered (and Action=Add), the value defaults to the IntlShippingService-2:Cost amount.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 3.99.
Field Dependency	Do not enter a value when ShippingType=Freight for international services.

Do *not* enter a value when *ShippingType=Calculated* for international services.

## IntlShippingService-2:Cost

Cost to ship the item with the selected shipping service.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 0.00, 1.99
Field Dependency	Must accompany IntlShippingService-2:Option.  Do not enter a value when ShippingType=Freight for international services.  Do not enter a value when ShippingType=Calculated for international services.

## IntlShippingService-2:Locations

An international location or region to which an item can be shipped, according to the respective shipping service. Multiple locations are separated by the pipe (|) character. For example: Asia|Europe.

For location field values, refer to Region names.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid shipping location value, like Europe or Americas.
Field Dependency	Field and value(s) are required when any international shipping service is specified.

## IntlShippingService-2:Option

An international shipping service the buyer can choose to ship the item.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid service option value.  For valid service option values, refer to Shipping services field values.
Field Dependency	Must be accompanied by IntlShippingService-2:Cost.

### IntlShippingService-2:Priority

Defines the display order of the international shipping service options shown in your listing.

For example, if two or more international shipping services are specified, the service with *Priority=1* will be the first shipping option shown in your listing.



**Note:** Each international service priority must be unique; no two international shipping services can have the same *Priority*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric value, like 1, 2, or 3.
Field Dependency	Field and a value are required if more than one international shipping service is specified.

#### IntlShippingService-3:AdditionalCost

Cost to ship additional items when a buyer purchases two or more of the same item.

For example, if a buyer purchases three identical items, the first ships at the price specified by *IntlShippingService-3:Cost*, whereas the remaining two ship with the value specified in *IntlShippingService-3:AdditionalCost*.

If no value is entered (and *Action=Add*), the value defaults to the amount entered into *IntlShippingService-3:Cost*.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 3.99.
Field Dependency	Do <i>not</i> enter a value when <i>ShippingType=Freight</i> for international services.  Do <i>not</i> enter a value when <i>ShippingType=Calculated</i> for international services.

## IntlShippingService-3:Cost

Cost to ship the item with the selected shipping service.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 0 . 00, 1 . 99
Field Dependency	Must accompany IntlShippingService-3:Option.

	Do <i>not</i> enter a value when <i>ShippingType=Freight</i> for international services.	
	Do not enter a value when ShippingType=Calculated for international services.	

### IntlShippingService-3:Locations

An international location or region to which an item can be shipped, according to the respective shipping service. Multiple locations are separated by the pipe (|) character. For example: *Asia|Europe*.

For location field values, refer to Region names.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid shipping location value, like Europe or Americas.
Field Dependency	Field and value(s) are required when any international shipping service is specified.

## IntlShippingService-3:Option

An international shipping service the buyer can choose to ship the item.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid service option value.  For valid service option values, refer to Shipping services field values.
Field Dependency	Must be accompanied by IntlShippingService-3:Cost.

## IntlShippingService-3:Priority

Defines the display order of the international shipping service options shown in your listing.

For example, if two or more international shipping services are specified, the service with *Priority=1* will be the first shipping option shown in your listing.



**Note:** Each international service priority must be unique; no two international shipping services can have the same *Priority*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric value, like 1, 2, or 3.

Field Dependency
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### **ShippingProfileName**

To use a shipping business policy in a listing, you must first opt in to *Business policies* with your eBay account and then specify the shipping options for each policy in your Site Preferences on My eBay. For more information, see *Business policies*.

The ShippingProfileName field specifies which shipping business policy to use in the listing. Since policy name values are case-sensitive, be sure to enter the shipping policy name exactly as it appears in Site Preferences on My eBay.



**Important:** If your shipping profile specifies calculated shipping, then you must also add these weight and size field values for the item:

- WeightMajor
- WeightMinor
- WeightUnit
- PackageDepth
- PackageLength
- PackageWidth
- PackageType
- ShipFromZipCode

Character limit	Maximum length of 50 characters
Туре	Text
Valid Entry	Must be one of the predefined shipping policies in your Site Preferences on My eBay.  For example, ShippingPolicy1

## ShippingService-1:AdditionalCost

Cost to ship additional items when a buyer purchases two or more of the same item.

For example, if a buyer purchases three identical items, the first item ships with the price specified in *ShippingService-1:Cost*, while the remaining two items ship with the value specified in *ShippingService-1:AdditionalCost*.

If no value is provided and *Action=Add*, the value defaults to the amount specified by *ShippingService-1:Cost*.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, such as 3.99

Field Dependency	Do not provide a value when:
	ShippingService-1:FreeShipping=1
	ShippingType is set to Calculated for domestic services
	ShippingType is set to Freight for domestic services

### **ShippingService-1:Cost**

Cost to ship the item with the selected shipping service.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 0.00, 1.99.
Field Dependency	This field must accompany ShippingService-1:Option regardless of whether ShippingService-1:FreeShipping contains a value or not.  Do not enter a value when ShippingService-1:FreeShipping=1 for domestic services.  For domestic services, do not enter a value when ShippingType=Freight.  For domestic services, do not enter a value when ShippingType=Calculated.

## ShippingService-1:FreeShipping

Determines whether shipping is free for the first domestic shipping option.



**Note:** The *FreeShipping* field does not apply to additional (or international) shipping services. If you want to offer free shipping for other services, enter a value of 0.00 for that service's *Cost* field.

Character limit	N/A
Туре	Boolean
Valid Entry	1 or 0 Default is 1.

# **ShippingService-1:Option**

A domestic shipping service that can be selected by the buyer.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid service option value.  For valid service option values, refer to Shipping services field values.

Field Dependency	Must be accompanied by ShippingService-1:Cost.
	Use the Freight value for the FreightFlat ShippingType.

#### **ShippingService-1:Priority**

Defines the display order of the domestic shipping service options shown in your listing.

For example, if two or more domestic shipping services are specified, the service with *Priority* as 1 will be the first shipping option shown in your listing.



**Note:** Each domestic service priority must be unique; no two domestic shipping services can have the same *Priority*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric value, like 1, 2, or 3.
Field Dependency	Field and a value are required if more than one domestic shipping service is specified.

## ShippingService-1:ShippingSurcharge

Additional cost to buyers who request an item be shipped to Alaska, Hawaii, Puerto Rico, or Guam. When you specify Calculated shipping, we automatically apply the surcharge when UPS is used to ship items.

For more information, see \*ShippingType.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, such as 3 . 99.
Field Dependency	To avoid a surcharge, leave this field blank. 0 . 00 is an invalid value.

## ShippingService-2:AdditionalCost

Cost to ship additional items when a buyer purchases two or more of the same item.

For example, if a buyer purchases three identical items, the first item ships with the price specified in ShippingService-2:Cost, while the remaining two items ship with the value specified in ShippingService-2:AdditionalCost.

If no value is entered (and Action=Add), the value defaults to the amount entered into *ShippingService-2:Cost*.

Character limit	N/A		
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Туре	Currency
Valid Entry	Numeric amount, such as 3.99

# **ShippingService-2:Cost**

Cost to ship the item with the selected shipping service.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 0.00, 1.99.
Field Dependency	This field must accompany ShippingService-2:Option.  Do not enter a value when ShippingType=Freight for domestic services.  Do not enter a value when ShippingType=Calculated for domestic services.

## **ShippingService-2:Option**

A domestic shipping service that can be selected by the buyer.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid service option value.  For valid service option values, refer to Shipping services field values.
Field Dependency	Must be accompanied by ShippingService-2:Cost.

## **ShippingService-2:Priority**

Defines the display order of the domestic shipping service options shown in your listing.

For example, if two or more domestic shipping services are specified, the service with *Priority* as 1 will be the first shipping option shown in your listing.



**Note:** Each domestic service priority must be unique; no two domestic shipping services can have the same *Priority*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric value, like 1, 2, or 3.

Field Dependency	Field and a value are required if more than one domestic shipping service is specified.	
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### ShippingService-2:ShippingSurcharge

Additional cost to buyers who request an item be shipped to Alaska, Hawaii, Puerto Rico, or Guam. When you specify Calculated shipping, we automatically apply the surcharge when UPS is used to ship items.

For more information, see \*ShippingType.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, such as 3.99.
Field Dependency	To avoid a surcharge, leave this field blank. 0 . 0 0 is an invalid value.

### ShippingService-3:AdditionalCost

Cost to ship additional items when a buyer purchases two or more of the same item.

For example, if a buyer purchases three identical items, the first item ships with the price specified in ShippingService-3:Cost, while the remaining two items ship with the value specified in ShippingService-3:AdditionalCost.

If no value is entered (and Action=Add), the value defaults to the ShippingService-3:Cost amount.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, such as 3.99

## **ShippingService-3:Cost**

Cost to ship the item with the selected shipping service.

Character limit	N/A
Туре	Currency
Valid Entry	Numeric amount, like 0.00, 1.99.
Field Dependency	This field must accompany ShippingService-3:Option.  This field must accompany ShippingService-3:Option.  Do not enter a value when ShippingType=Freight is specified for domestic services.  Do not enter a value when ShippingType=Calculated is specified for domestic services.

### **ShippingService-3:Option**

A domestic shipping service that can be selected by the buyer.

Character limit	N/A
Туре	Text string
Valid Entry	Must be a valid service option value.  For valid service option values, refer to Shipping services field values.
Field Dependency	Must be accompanied by ShippingService-3:Cost.

## **ShippingService-3:Priority**

Defines the display order of the domestic shipping service options shown in your listing.

For example, if two or more domestic shipping services are specified, the service with *Priority* as 1 will be the first shipping option shown in your listing.



**Note:** Each domestic service priority must be unique; no two domestic shipping services can have the same *Priority*.

Character limit	N/A
Туре	Integer
Valid Entry	Numeric value, like 1, 2, or 3.
Field Dependency	Field and a value are required if more than one domestic shipping service is specified.

## ShippingService-3:ShippingSurcharge

Additional cost to buyers who request an item be shipped to Alaska, Hawaii, Puerto Rico, or Guam. When you specify Calculated shipping, we automatically apply the surcharge when UPS is used to ship items.

For more information, see \*ShippingType.

Character limit	N/A	
Туре	Currency	
Valid Entry	Numeric amount, such as 3 . 99.	
Field Dependency	To avoid a surcharge, leave this field blank. 0 . 00 is an invalid value.	

# Shipping services field values

This section explains the shipping service codes supported in the default templates. These values are used in the ShippingService-n:Option field of the default templates (where -n equals -1, -2, or -3).

## **Australia services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Australia.

Domestic services	International services
AU_StandardDelivery	AU_AirMailInternational
AU_Regular	AU_AusPostRegisteredPostInternationalPaddedBag500g
AU_RegularParcelWithTracking	AU_AusPostRegisteredPostInternationalPaddedBag1kg
AU_RegularParcelWithTrackingAndSignature	AU_AusPostRegisteredPostInternationalParcel
AU_eBayAusPost500gFlatRateSatchel	AU_ExpeditedInternational
AU_eBayAusPost3kgFlatRateSatchel	AU_ExpressCourierInternational
AU_PrePaidParcelPostSatchels500g	AU_ExpressPostInternational
AU_PrePaidParcelPostSatchels3kg	AU_PrePaidExpressPostInternationalBox5kg
AU_Registered	AU_PrePaidExpressPostInternationalBox10kg
AU_RegisteredParcelPost	AU_PrePaidExpressPostInternationalBox20kg
AU_Registered ParcelPostPrepaidSatchel500g	AU_PrePaidExpressPostInternationalEnvelopeB4
AU_Registered ParcelPostPrepaidSatchel3kg	AU_PrePaidExpressPostInternationalEnvelopeC5
AU_Express	AU_PrePaidExpressPostInternationalSatchels2kg
AU_ExpressDelivery	AU_PrePaidExpressPostInternationalSatchels3kg
AU_PrePaidExpressPostSatchel500g	AU_SeaMailInternational
AU_PrePaidExpressPostSatchel3kg	AU_StandardInternational
AU_PrePaidExpressPostSatchel5kg	
AU_PrePaidExpressPostPlatinum500g	
AU_PrePaidExpressPostPlatinum3kg	
AU_AustralianAirExpressFlatRate1kg	
AU_AustralianAirExpressFlatRate3kg	
AU_AustralianAirExpressFlatRate5kg	
AU_AustralianAirExpressMetro15kg	
AU_EconomyDeliveryFromOutsideAU	

Domestic services	International services
AU_ExpeditedDeliveryFromOutsideAU	
AU_StandardDeliveryFromOutsideAU	
AU_Courier	
AU_Pickup	
AU_StarTrackExpress	

## **Austria services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Austria.

Domestic services	International services
AT_COD	AT_EconomyDeliveryFromAbroad
AT_ExpressOrCourier	AT_ExpressDeliveryFromAbroad
AT_InsuredDispatch	AT_SonstigerVersandInternational
AT_InsuredExpressOrCourier	AT_StandardDeliveryFromAbroad
AT_InsuredSpecialDispatch	AT_TrackedDeliveryFromAbroad
AT_Pickup	AT_UnversicherterExpressVersandInternational
AT_Sonstige	AT_UnversicherterVersandInternational
AT_SpecialDispatch	AT_VersicherterExpressVersandInternational
AT_StandardDispatch	AT_VersicherterVersandInternational
AT_Writing	

## **Belgium (Dutch) services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Belgium.

Domestic services	International services
BENL_DePostCertifiedShipping	BENL_DHLInternational
BENL_DePostStandardShipping	BENL_EconomyDeliveryFromAbroad
BENL_DePostTaxipost24h	BENL_ExpressDeliveryFromAbroad
BENL_DePostTaxipostLLS	BENL_FedExInternational
BENL_DePostTaxipostSecur	BENL_LaPosteInternational
BENL_KialaAfhaalpunt	BENL_OtherInternational
BENL_OtherShippingMethods	BENL_PostInternationalRegistered
BENL_Pickup	BENL_PostInternationalStandard
BENL_VerzekerdeVerzending	BENL_StandardDeliveryFromAbroad

Domestic services	International services
	BENL_TNTInternational
	BENL_TrackedDeliveryFromAbroad
	BENL_UPSInternational
	BENL_VerzekerdeVerzendingInternational

# **Belgium (French) services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Belgium.

Domestic services	International services
BEFR_LaPosteCertifiedShipping	BEFR_DHLInternational
BEFR_LaPosteStandardShipping	BEFR_EconomyDeliveryFromAbroad
BEFR_LaPosteTaxipost24h	BEFR_ExpressDeliveryFromAbroad
BEFR_LaPosteTaxipostLLS	BEFR_FedExInternational
BEFR_LaPosteTaxipostSecur	BEFR_LaPosteInternational
BEFR_LivraisonSecurise	BEFR_LivraisonSecurise
BEFR_OtherShippingMethods	BEFR_OtherInternational
BEFR_Pickup	BEFR_PostInternationalRegistered
BEFR_PointRetraitKiala	BEFR_PostInternationalStandard
	BEFR_StandardDeliveryFromAbroad
	BEFR_TNTInternational
	BEFR_TrackedDeliveryFromAbroad
	BEFR_UPSInternational

## **Canada services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Canada.

Domestic services	International services
CA_CanadaPostPriorityNextAM	CA_ExpeditedInternational
CA_EconomyShipping	CA_PostExpeditedParceIUSA
CA_EconomyShippingfromoutsideCanada	CA_PostInternationalLetterPost
CA_ExpressShipping	CA_PostInternationalParcelAir
CA_ExpeditedShippingfromoutsideCanada	CA_PostInternationalParcelSurface
CA_Pickup	CA_PostLightPacketInternational
CA_PostExpeditedParcel	CA_PostLightPacketUSA
CA_PostLettermail	CA_PostSmallPacketsUSAAir

Domestic services	International services
CA_PostPriorityCourier	CA_PostSmallPacketsUSAGround
CA_PostRegularParcel	CA_PostUSALetterPost
CA_PostXpresspost	CA_PostTrackedPacketsUSA
CA_StandardShipping	CA_PostTrackedPacketsInternational
CA_StandardShippingfromoutsideCanada	CA_PostXpresspostInternational
CA_UPSExpeditedCanada	CA_PostXpresspostUSA
CA_UPSExpressCanada	CA_PriorityWorldwide
CA_UPSExpressSaverCanada	CA_SmallPacketsInternationalAir
CA_UPSStandardCanada	CA_SmallPacketsInternationalGround
	CA_StandardInternational
	CA_UPS3DaySelectUnitedStates
	CA_UPSExpeditedUnitedStates
	CA_UPSExpressUnitedStates
	CA_UPSStandardUnitedStates
	CA_UPSWorldWideExpedited
	CA_UPSWorldWideExpress

# Canada (French) services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in French Canada.

Domestic services	International services
QUEBEC_ExpeditedDelivery	QUEBEC_ExpeditedInternational
QUEBEC_PostExpeditedParcel	QUEBEC_OtherInternational
QUEBEC_PostExpeditedParceIUSA	QUEBEC_PostInternationalLetterPost
QUEBEC_PostLettermail	QUEBEC_PostInternationalParcelAir
QUEBEC_PostPriorityCourier	QUEBEC_PostInternationalParcelSurface
QUEBEC_PostRegularParcel	QUEBEC_PostXpresspostInternational
QUEBEC_PostSmallPacketsUSA	QUEBEC_PurolatorInternational
QUEBEC_PostSmallPacketsUSAAir	QUEBEC_SmallPacketsInternational
QUEBEC_PostSmallPacketsUSAGround	QUEBEC_SmallPacketsInternationalAir
QUEBEC_PostUSALetterPost	QUEBEC_SmallPacketsInternationalGround
QUEBEC_PostXpresspost	QUEBEC_StandardInternational
QUEBEC_PostXpresspostUSA	QUEBEC_UPSWorldWideExpedited
QUEBEC_StandardDelivery	QUEBEC_UPSWorldWideExpress
QUEBEC_UPS3DaySelectUnitedStates	
QUEBEC_UPSExpeditedCanada	

Domestic services	International services
QUEBEC_UPSExpeditedUnitedStates	
QUEBEC_UPSExpressCanada	
QUEBEC_UPSExpressSaverCanada	
QUEBEC_UPSExpressUnitedStates	
QUEBEC_UPSStandardCanada	
QUEBEC_UPSStandardUnitedStates	

## China services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in China.

Domestic services	International services
CN_ExpressDeliveryOtherCities	CN_ExpeditedInternational
CN_ExpressDeliverySameCity	CN_OtherInternational
CN_FastPostOffice	CN_StandardInternational
CN_PostOfficeExpress	
CN_RegularPackage	

# France services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in France.

Domestic services	International services
FR_AuteModeDenvoiDeColis	FR_ChronopostClassicInternational
FR_Autre	FR_ChronopostExpressInternational
FR_Chrono13	FR_ChronopostPremiumInternational
FR_Chronopost	FR_DHLInternational
FR_ChronopostChronoRelais	FR_EconomyDeliveryFromAbroad
FR_ColiposteColissimo	FR_ExpeditedInternational
FR_ColiposteColissimoRecommended	FR_ExpressDeliveryFromAbroad
FR_Ecopli	FR_LaPosteColisEconomiqueInternational
FR_KIALA_DELIVERY	FR_LaPosteColissimoEmballageInternational
FR_LaPosteLetterMax	FR_LaPosteColissimoInternational
FR_LivraisonDansLesDomTom	FR_LaPosteInternationalEconomyCourier
FR_LivraisonEnRelaisMondialRelay	FR_LaPosteInternationalPriorityCourier
FR_PostOfficeLetter	FR_OtherInternational
FR_PostOfficeLetterFollowed	FR_StandardDeliveryFromAbroad

Domestic services	International services
FR_PostOfficeLetterRecommended	FR_StandardInternational
FR_RemiseEnMainPropre	FR_TrackedDeliveryFromAbroad
FR_UPSStandardAgainstRefund	FR_UPSExpressInternational
PromotionalShippingMethod	FR_UPSStandardInternational

## **Germany services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Germany.

Domestic services	International services
DE_DHLPackchen	DE_DeutschePostBriefInternational
DE_DHLPaket	DE_DHLPackchenInternational
DE_DPBuecherWarensendung	DE_DHLPaketInternational
DE_DPDClassic	DE_ExpressInternational
DE_DPDExpress	DE_ExpressversandAusDemAusland
DE_DeutschePostBrief	DE_HermesPaketInternational
DE_eBayHermesPaketShop2ShopKaeufer	DE_lloxxTransportInternational
DE_Einschreiben	DE_PaketInternational
DE_eBayHermesPaketSperrgutShop2Shop	DE_SonstigeInternational
DE_Express	DE_SparversandAusDemAusland
DE_GLSPaket	DE_StandardversandAusDemAusland
DE_HermesPaket	DE_TrackedDeliveryFromAbroad
DE_HermesPackchen	
DE_HermesPaketSperrgut	
DE_IloxxTransport	
DE_Nachname	
DE_Paket	
DE_Pickup	
DE_SonstigeDomestic	
DE_SpecialDelivery	
DE_UPSExpress	
DE_UPSStandard	

## Hong Kong services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Hong Kong.

Domestic services	International services
HK_DomesticRegularShipping	HK_InternationalRegularShipping
HK_DomesticSpecialShipping	HK_InternationalSpecialShipping
HK_LocalCourier	
HK_LocalPickUpOnly	

# **India services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in India.

Domestic services	International services
IN_BuyerPicksUpAndPays	IN_ExpeditedInternational
IN_Courier	IN_OtherInternational
IN_Express	IN_StandardInternational
IN_FlatRateCOD	
IN_Regular	

## Ireland services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Ireland.

Domestic services	International services
IE_CollectionInPerson	IE_CollectionInPersonInternational
IE_EconomySDSCourier	IE_EconomyDeliveryFromAbroad
IE_EMSSDSCourier	IE_EconomySDSCourierInternational
IE_FirstClassLetterService	IE_ExpressDeliveryFromAbroad
IE_OtherCourier	IE_EMSSDSCourierInternational
IE_RegisteredPost	IE_InternationalEconomyService
IE_SellersStandardRate	IE_InternationalPriorityService
IE_SwiftPostNational	IE_OtherCourierInternational
	IE_SellersStandardRateInternational
	IE_SellersStandardRateInternational
	IE_StandardDeliveryFromAbroad
	IE_SwiftPostExpressInternational
	IE_SwiftPostInternational
	IE_SwiftPostInternational
	IE_TrackedDeliveryFromAbroad

## Italy services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Italy.

Domestic services	International services
IT_EconomyDeliveryFromAbroad	IT_ExpeditedInternational
IT_ExpressDeliveryFromAbroad	IT_ExpressMailService
IT_ExpressMailExpressCourier 1	IT_PaccocelereInternazionale
IT_DHLExpress	IT_PaccoOrdinarioEstero
IT_InsuredMail	IT_PostaAssicurataInternazionale
IT_lolnvio	IT_PostaPrioritariaInternazionale
IT_MailRegisteredLetter	IT_PostaRaccomandataInternazionale
IT_Other48hrCourier	IT_OtherInternational
IT_OtherCourier3To5Days	IT_StandardInternational
IT_Pickup	PromotionalShippingMethod
IT_PriorityMail	
IT_QuickPackage1	
IT_QuickPackage3	
IT_RegularPackage	
IT_StandardDeliveryFromAbroad	
IT_TrackedDeliveryFromAbroad	
PromotionalShippingMethod	

## **Netherlands services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in the Netherlands.

Domestic services	International services
NL_Other	NL_DHLInternational
NL_ParcelPost	NL_DPDGBRInternational
NL_Pickup	NL_EconomyDeliveryFromAbroad
NL_RegisteredMail	NL_ExpeditedInternational
NL_StandardDelivery	NL_ExpressDeliveryFromAbroad
	NL_FedExInternational
	NL_GLSBusinessInternational
	NL_OtherInternational
	NL_StandardInternational
	NL_StandardDeliveryFromAbroad

Domestic services	International services
	NL_TPGPostTNTInternational
	NL_TrackedDeliveryFromAbroad
	NL_UPSInternational

## Poland services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Poland.

Domestic services	International services
PL_DomesticRegular	PL_DHLInternational
PL_DomesticSpecial	PL_EconomyDeliveryFromAbroad
	PL_ExpressDeliveryFromAbroad
	PL_InternationalRegular
	PL_InternationalSpecial
	PL_StandardDeliveryFromAbroad
	PL_TrackedDeliveryFromAbroad
	PL_UPSInternational

# Singapore services options

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Singapore.

Domestic services	International services
SG_DomesticNonStandardMail	None
SG_DomesticSpeedpostIslandwide	
SG_DomesticStandardMail	
SG_LocalCourier	
SG_LocalPickUpOnly	

### **Spain services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Spain.

Domestic services	International services
ES_CartasNacionalesDeMas20	ES_CartasInternacionalesDeMas20
ES_CartasNacionalesHasta20	ES_CartasInternacionalesHasta20
ES_CorreosCartasCertificadas	ES_CartasPostalInternational

Domestic services	International services
ES_CorreosCartasCertificadasUrgentes	ES_EconomyPacketInternational
ES_CorreosChronoexpres	ES_EmsPostalExpressInternational
ES_CorreosPostal4872	ES_ExpeditedInternational
ES_EconomyDeliveryFromAbroad	ES_OtherInternational
ES_ENTREGA_KIALA_8KG	ES_StandardInternational
ES_EntregaEnNacexShop	
ES_EnvioEstandarAlslasBalearesCeutaMelilla	
ES_EnvioEstandarALasIslasCanarias	
ES_ExpressDeliveryFromAbroad	
ES_NacexPluspackPlusbag	
ES_NacexSiguienteDiaLaborable	
ES_OtroCourier48Horas	
ES_Otros	
ES_PaqueteAzulDeMas2kg	
ES_PaqueteAzulHasta2kg	
ES_PaqueteInternacionalEconomico	
ES_Pickup	
ES_StandardDeliveryFromAbroad	
ES_TrackedDeliveryFromAbroad	
ES_Urgente	

# **Taiwan services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in Taiwan.

Domestic services	International services
TW_COD	TW_CPInternationalEMS
TW_DwellingMatchCOD	TW_CPInternationalLetterPost
TW_DwellingMatchPost	TW_CPInternationalOceanShippingParcel
TW_ExpressMail	TW_CPInternationalParcelPost
TW_Other	TW_CPInternationalRegisteredLetterPost
TW_ParcelPost	TW_CPInternationalRegisteredParcelPost
TW_RegisteredMail	TW_FedExInternationalEconomy
TW_SelfPickup	TW_FedExInternationalPriority
TW_UnregisteredMail	TW_OtherInternational
	TW_UPSWorldwideExpedited
	TW_UPSWorldwideExpress

Domestic services	International services
	TW_UPSWorldwideExpressPlus

## **United Kingdom services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in the United Kingdom.

Domestic services	International services
StandardDeliveryfromOutsideUKwithRoyalMail	UK_CollectInPersonInternational
UK_CollectPlusStandard	UK_OtherCourierOrDeliveryInternational
UK_CollectPlusTrakedDeliveryToDoor	UK_ParcelForceEuro48International
UK_EconomyShippingFromOutside	UK_ParcelForceInternationalDatapost
UK_ExpeditedShippingFromOutside	UK_ParcelForceInternationalScheduled
UK_FedExIntlEconomy	UK_ParcelForceIreland24International
UK_myHermesDoorToDoorService	UK_RoyalMailAirmailInternational
UK_OtherCourier	UK_RoyalMailAirsureInternational
UK_OtherCourier24	UK_RoyalMailHMForcesMailInternational
UK_OtherCourier3Days	UK_RoyalMailInternationalSignedFor
UK_OtherCourier48	UK_RoyalMailSurfaceMailInternational
UK_OtherCourier5Days	UK_SellersStandardInternationalRate
UK_Parcelforce24	
UK_Parcelforce48	
UK_RoyalMail24	
UK_RoyalMail48	
UK_RoyalMailFirstClassStandard	
UK_RoyalMailNextDay	
UK_RoyalMailSecondClassRecorded	
UK_RoyalMailSecondClassStandard	
UK_RoyalMailSpecialDelivery9am	
UK_RoyalMailSpecialDeliveryNextDay	
UK_RoyalMailTracked	
UK_SellersStandardRate	
UK_StandardShippingFromOutside	
UK_TntIntlExp	
UK_TrackedDeliveryFromAbroad	

## **United States services options**

The field values below are for the *ShippingService-n:Option* field that specifies the shipping services used in the United States of America.

In the following table, the value for Other designates economy shipping.

Domestic services	International services
EconomyShippingFromOutsideUS	ExpeditedInternational
ExpeditedShippingFromOutsideUS	FedExGroundInternationalToCanada
ePacketChina	FedExInternationalEconomy
ePacketHongKong	FedExInternationalPriority
FedEx2Day	OtherInternational
FedExExpressSaver	StandardInternational
FedExHomeDelivery	UPSStandardToCanada
FedExPriorityOvernight	UPSWorldWideExpedited
FedExStandardOvernight	UPSWorldWideExpress
Other	UPSWorldWideExpressPlus
Pickup	UPSWorldwideSaver
ShippingMethodExpress	USPSExpressMailInternational
ShippingMethodOvernight	USPSExpressMailInternationalFlatRateEnvelope
ShippingMethodStandard	USPSExpressMailInternationalLegalFlatRateEnvelope
StandardShippingFromOutsideUS	USPSFirstClassMailInternational
UPS2ndDay	USPSPriorityMailInternational
UPS3rdDay	USPSPriorityMailInternationalFlatRateBox
UPSGround	USPSPriorityMailInternationalFlatRateEnvelope
UPSNextDay (for UPS Next Day Air Saver service)	USPSPriorityMailInternationalLargeFlatRateBox
UPSNextDayAir	USPSPriorityMailInternationalLegalFlatRateEnvelope
USPSExpressFlatRateEnvelope	USPSPriorityMailInternationalPaddedFlatRateEnvelope
USPSExpressMail	USPSPriorityMailInternationalSmallFlatRateBox
USPSExpressMailLegalFlatRateEnvelope	
USPSFirstClass	
USPSMedia	
USPSParcel	
USPSPriority	
USPSPriorityFlatRateBox	
USPSPriorityFlatRateEnvelope	
USPSPriorityMailLargeFlatRateBox	
USPSPriorityMailLegalFlatRateEnvelope	
USPSPriorityMailPaddedFlatRateEnvelope	

Domestic services	International services
USPSPriorityMailSmallFlatRateBox	
USPSStandardPost	

Template field definitions 109

Explains the field definitions used for upload results and various reports.

#### **About report scripts**

To extract specific data from the reports described in this chapter, it is possible to write scripts to search for and extract only the data you want to view.

If you write such scripts, please search for the column name (such as Title or Price) instead of the column number (such as 1, 2, or 11). When your scripts search for and extract column titles instead of column numbers, your scripts will continue to work when we add or remove columns from the reports.

On the other hand, if you write scripts to extract column numbers (instead of column titles), there is a high probability we will inadvertently break your scripts when we add or remove columns from the reports.

#### **Active Listings report**

The following table describes the fields in the Active Listings report, which you can download from Selling Manager Pro.

Active Listings Report Fields	
Field Name	Description
Bids	Current number of bids for an active listing.
CategoryLeafName	Name of leaf category.
Category Number	Numeric ID of the category in which the item is to be listed.
Condition	The physical condition of the item.
Condition ID	Numeric value used to denote the condition of an item. For example, 1000, 2750, or 3000.
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.
Download Date	Date and time at which the file was downloaded. For example, 29-Mar-13 13:32:01 PST.
End Date	Date on which the listing ended; for example, 1-Apr-12.
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).
Item Title	Title displayed in the listing.
OutOfStockControl	Specifies whether OutOfStockControl is set to true or false.
Price	One of the following. For:

Active Listings Report Fields	
Field Name Description	
	Active auctions, the highest current bid
	• Fixed Price and Store Inventory items, the Buy It Now price
	Second Chance Offers, the price offered
	Ad/Real Estate, the listed price
Private Notes	Any content about the item or the transaction that you provided in your upload file.
Product:EPID	eBay Product ID (EPID) of the item.
Purchases	Applies to Store Inventory and Fixed Price sales only. This is the current number of purchases for a listing. The number of purchases does not necessarily equal the number of items purchased.
QuantityAvailable	Number of items remaining for a specific listing.
Relationship	The type of RelationshipDetails, either Variation or Compatibility.
RelationshipDetails	Name and value pairs that define the Variation or Compatibility types.
Site Listed	The eBay site on which the item is listed, denoted by an integer. For example, 0 (U.S.), 100 (eBay Motors), or 77 (Germany).
Start Date	Date on which the listing was created. For example, 25-Mar-12.
Туре	Numeric ID for the type of auction. For example, 1 is Auction, 7 is Store Fixed Price, 9 is Basic Fixed Price, and 13 is Lead Generation.
Variation Details	Provides the variations used in the listing.

#### **Awaiting Payment report**

The following table describes the fields in the Awaiting Payment report, which you can download from File Exchange.

Awaiting Payment Report Fields	
Field Name	Description
Buyer Address 1	Physical address of the buyer, typically a post office box, street address, or house name.
Buyer Address 2	Supplement physical address of the buyer such as an apartment or suite number.
Buyer City	City in which the buyer resides.
Buyer Country	Country in which the buyer resides.
Buyer Email	eMail address of the buyer.
Buyer Fullname	Name of the buyer.
Buyer Phone Number	(US only) Phone number of the buyer.
Buyer State	State in which the buyer resides.

Awaiting Payment Report Fields	
Field Name	Description
Buyer Zip	ZIP code or postal code for the area in which the buyer resides.
Checkout Date	Date on which the buyer set up a payment.
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.
Feedback Left	Indicates that feedback was created for the seller.
Feedback Received	Indicates that the feedback was received from the buyer.
Insurance	Amount of insurance (if applicable) to be paid for by the buyer.
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).
Item Title	Title displayed in the listing.
Listed On	Date on which the item was listed.
Notes to Yourself	Details provided by the seller about the transaction.
Order ID	Numeric ID of the listing assigned when the order is placed.
Paid on Date	Date on which the buyer paid for the item.
Payment Method	Means by which the buyer is to remit payment.
PayPal Transaction ID	If payment is remitted with PayPal, this value is the transaction ID number assigned by PayPal.
Private Notes	Any content about the item or the transaction that you provided in your upload file.
Product:EPID	eBay Product ID (EPID) of the item.
Quantity	Number of units of a specific item available for purchase.
Sale Date	Date on which the sale took place.
Sale Price	The amount the item sold for, not including shipping and handling.
Sales Record Number	Numeric ID of the listing assigned after the item sells.
Sales Tax	Amount of sales tax (if applicable) to be paid for by the buyer.
Shipped on Date	Date on which the seller shipped the item.
Shipping and Handling	Total cost charged to the customer to prepare and ship the item.  When a package is shipped in the Global Shipping Program, the domestic shipping cost only.
Shipping Service	The means by which an item is shipped.

Awaiting Payment Report Fields	
Field Name Description	
	When you use the Global Shipping Program to ship a package, this is the shipping service specified for the domestic portion only. The value can contain any valid shipping service that services the domestic address of the international shipping provider.
Sold On	Site on which the item was sold (for example, eBay, Half.com, or eBay World of Good).
Total Price	Total cost of the item, including shipping and handling (as well as sales tax, and insurance if applicable).
	When a package is shipped in the Global Shipping Program, the total cost for domestic shipping only.
Transaction ID	Numeric ID for a single transaction.
User Id	User ID of the buyer.
Variation Details	Provides the variations used in the listing.

# **Load Response Results report**

The table below describes the results of downloading data from Selling Manager Pro.

Load Response Results Report Fields	
Field Name	Description
Action	Action value for a corresponding listing.
ApplicationData	Custom, application-specific data to be associated with the new item.
AuctionLengthFee	eBay fee for 10-day auction for this listing.
BoldFee	eBay fee to display the title of a listing in bold type.
BorderFee	eBay fee to display a border around an item in the listing.
BuyItNowFee	eBay fee to add the BuyltNow feature on this listing.
CategoryFeaturedFee	eBay fee for listing the item in a selected category.
CurrencyID	Specifies currency type, such as USD, CAD, GBP, AUD, EUR, CHF, TWD, CNY, and INR.
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.
EndTime	Time at which the listing will end on eBay. Type: YYYY-MM-DD HH:MM:SS. Hours are displayed in 24-hour format (for example, 2:00:00pm is shown as 14:00:00) and treated as GMT.
ErrorCode	Code number denoting reason for the listing failure during upload.
ErrorMessage	Text description that corresponds to ErrorCode.
FeaturedFee	eBay fee to list the item at the top of the item listings.

	Load Response Results Report Fields	
Field Name	Description	
FeaturedGalleryFee	eBay fee to list a fixed-price item for a certain duration.	
FixedPriceDurationFee	eBay fee to list a fixed-price item for a certain duration.	
GalleryFee	eBay fee to have the item included in the gallery.	
GiftIconFee	eBay fee to display the gift icon next to the listing.	
HighlightFee	eBay fee to make the listing appear highlighted.	
InsertionFee	Basic eBay fee for listing the item. EU residents who sell items on EU sites may be subject to VAT.	
InternationalInsertionFee	For sites that don't normally charge insertion fees, a fee for offering shipping to countries other than the country of the listing site.	
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).	
LineNumber	Line number of the listing from your upload file.	
ListingDesignerFee	For sites that don't normally charge insertion fees, a fee for offering shipping to countries other than the country of the listing site.	
ListingFee	Total eBay fee for listing the item, which includes basic fee (InsertionFee) plus any specialty listing features ( <i>GalleryFee</i> , <i>HighLightFee</i> , <i>FeaturedFee</i> , <i>ListingFee</i> , and so forth). EU residents who sell items on EU sites may be subject to VAT.	
PhotoDisplayFee	eBay fee to use the Photo Hosting feature, a slide show of multiple images.	
PhotoFee	eBay fee for associating photos with the listed item.	
ProPackBundleFee	Fee for selecting ProPackBundle (at a discount over individually selecting BoldTitle).  Valid only for U.S. and Canadian eBay Motors.	
SchedulingFee	eBay fee to schedule a listing for a later date.	
StartTime	Time listing went live on eBay site (same as ScheduleTime, if used). Type: YYYY-MM-DD HH:MM:SS. Hours are in 24-hour format (for example, 2:00:00pm is shown as 14:00:00) and treated as GMT.	
Status	(Awaiting Payment, Paid Not Shipped) Specifies the status of the purchase; should be Refunded or Shipped, depending on the purpose of the uploaded file.	
	(Unsold Items) Indicates the success or failure of an action in a listing. If "Fail," ErrorCode and ErrorMessage fields provide corresponding information.	
SubtitleFee	eBay fee to add a subtitle to item listing.	

#### **Paid and Awaiting Shipment report**

The following table describes the fields in the Paid and Awaiting Shipment report, which you can download from

Paid and Awaiting Shipment Report Fields		
Field Name	Description	
Buyer Address 1	Physical address of the buyer, typically a post office box, street address, or house name.	
Buyer Address 2	Supplement physical address of the buyer such as an apartment or suite number.	
Buyer City	City in which the buyer resides.	
Buyer Country	Country in which the buyer resides.	
Buyer Email	eMail address of the buyer.	
Buyer Fullname	Name of the buyer.	
Buyer Phone Number	(US only) Phone number of the buyer.	
Buyer State	State in which the buyer resides.	
Buyer Zip	ZIP code or postal code for the area in which the buyer resides.	
Checkout Date	Date on which the buyer set up a payment.	
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.	
Feedback Left	Indicates that feedback was created for the seller.	
Feedback Received	Indicates that the feedback was received from the buyer.	
Global Shipping Reference ID	The unique identifier of an order shipped in the Global Shipping Program. eBay generates this value when the order is complete. The international shipping provider uses the <i>Product:EPID</i> as the primary reference when processing the shipment. Sellers must include this value on the package immediately above the street address of the international shipping provider.	
Insurance	Amount of insurance (if applicable) to be paid for by the buyer.	
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).	
Item Title	Title displayed in the listing.	
Listed On	Date on which the item was listed.	
Notes to Yourself	Details provided by the seller about the transaction.	
Order ID	Numeric ID of the listing assigned when the order is placed.	
Paid on Date	Date on which the buyer paid for the item.	
Payment Method	Means by which the buyer is to remit payment.	
PayPal Transaction ID	If payment is remitted with PayPal, this value is the transaction ID number assigned by PayPal.	
Private Notes	Any content about the item or the transaction that you provided in your upload file.	
Product:EPID	eBay Product ID (EPID) of the item.	
Quantity	Number of units of a specific item available for purchase.	
Sale Date	Date on which the sale took place.	

Paid and Awaiting Shipment Report Fields	
Field Name	Description
Sale Price	The amount the item sold for, not including shipping and handling.
Sales Record Number	Numeric ID of the listing assigned after the item sells.
Sales Tax	Amount of sales tax (if applicable) to be paid for by the buyer.
Shipped on Date	Date on which the seller shipped the item.
Shipping and Handling	Total cost charged to the customer to prepare and ship the item.  When a package is shipped in the Global Shipping Program, the domestic shipping cost only.
Shipping Service	The means by which an item is shipped.  When you use the Global Shipping Program to ship a package, this is the shipping service specified for the domestic portion only. The value can contain any valid shipping service that services the domestic address of the international shipping provider.
Ship To Address 1	Under the Global Shipping Program, the street address of the recipient.
Ship To Address 2	Under the Global Shipping Program, the street address of the recipient.
Ship To City	Under the Global Shipping Program, the city of the recipient.
Ship To Country	Under the Global Shipping Program, the country of the recipient.
Ship To State	Under the Global Shipping Program, the state of the recipient.
Ship To Zip	Under the Global Shipping Program, the ZIP code of the recipient.
Sold On	Site on which the item was sold (for example, eBay, Half.com, or eBay World of Good).
Total Price	Total cost of the item, including shipping and handling (as well as sales tax, and insurance if applicable).  When a package is shipped in the Global Shipping Program, the total cost for domestic shipping only.
Transaction ID	Numeric ID for a single transaction.
User Id	User ID of the buyer.
Variation Details	Provides the variations used in the listing.

# Paid and Shipped Items report

The following table describes the fields in the Paid and Shipped Items report, which you can download from File Exchange.

Paid and Shipped Items Report Fields	
Field Name Description	
Buyer Address 1	Physical address of the buyer, typically a post office box, street address, or house name.
Buyer Address 2	Supplement physical address of the buyer such as an apartment or suite number.
Buyer City	City in which the buyer resides.
Buyer Country	Country in which the buyer resides.
Buyer Email	eMail address of the buyer.
Buyer Fullname	Name of the buyer.
Buyer Phone Number	(US only) Phone number of the buyer.
Buyer State	State in which the buyer resides.
Buyer Zip	ZIP code or postal code for the area in which the buyer resides.
Checkout Date	Date on which the buyer set up a payment.
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.
Feedback Left	Indicates that feedback was created for the seller.
Feedback Received	Indicates that the feedback was received from the buyer.
Insurance	Amount of insurance (if applicable) to be paid for by the buyer.
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).
Item Title	Title displayed in the listing.
Global Shipping Reference ID	The unique identifier of an order shipped in the Global Shipping Program. eBay generates this value when the order is complete. The international shipping provider uses the <i>Product:EPID</i> as the primary reference when processing the shipment. Sellers must include this value on the package immediately above the street address of the international shipping provider.
Listed On	Date on which the item was listed.
Notes to Yourself	Details provided by the seller about the transaction.
Order ID	Numeric ID of the listing assigned when the order is placed.
Paid on Date	Date on which the buyer paid for the item.
Payment Method	Means by which the buyer is to remit payment.
PayPal Transaction ID	If payment is remitted with PayPal, this value is the transaction ID number assigned by PayPal.
Private Notes	Any content about the item or the transaction that you provided in your upload file.
Product:EPID	eBay Product ID (EPID) of the item.
Quantity	Number of units of a specific item available for purchase.
Sale Date	Date on which the sale took place.

Paid and Shipped Items Report Fields	
Field Name	Description
Sale Price	The amount the item sold for, not including shipping and handling.
Sales Record Number	Numeric ID of the listing assigned after the item sells.
Sales Tax	Amount of sales tax (if applicable) to be paid for by the buyer.
Shipped on Date	Date on which the seller shipped the item.
Shipping and Handling	Total cost charged to the customer to prepare and ship the item.  When a package is shipped in the Global Shipping Program, the domestic shipping cost only.
Shipping Service	The means by which an item is shipped.  When you use the Global Shipping Program to ship a package, this is the shipping service specified for the domestic portion only. The value can contain any valid shipping service that services the domestic address of the international shipping provider.
Ship To Address 1	Under the Global Shipping Program, the street address of the recipient.
Ship To Address 2	Under the Global Shipping Program, the street address of the recipient.
Ship To City	Under the Global Shipping Program, the city of the recipient.
Ship To Country	Under the Global Shipping Program, the country of the recipient.
Ship To State	Under the Global Shipping Program, the state of the recipient.
Ship To Zip	Under the Global Shipping Program, the ZIP code of the recipient.
Sold On	Site on which the item was sold (for example, eBay, Half.com, or eBay World of Good).
Total Price	Total cost of the item, including shipping and handling (as well as sales tax, and insurance if applicable).  When a package is shipped in the Global Shipping Program, the total cost for domestic
	shipping only.
Tracking Number	Use a tracking number to identify, trace, and check the status of a shipment as it moves to its destination. Not all sellers track shipments.
Transaction ID	Numeric ID for a single transaction.
User Id	User ID of the buyer.
Variation Details	Provides the variations used in the listing.

#### **Product Inventory report**

The table below describes the Product Inventory field data downloaded from Selling Manager Pro.

Product Inventory Report Fields						
Field Name	Description					
Action	Action value for a corresponding listing.					
CurrencyID	Specifies currency type, such as USD, CAD, GBP, AUD, EUR, CHF, TWD, CNY, and INR.					
Folder	Fields that can be used to contain additional information about an item.					
GroupProductID	ID assigned to a collection of similar products.					
ProductName	The name of the product.					
Root Folder	Used to described the topmost category for the item.					
Unit Cost	Amount paid by the seller to purchase the item.					

# **Sold Listings report**

The following table describes the fields in the Sold Listings report, which you can download from Selling Manager Pro.

Sold Listings Report Fields							
Field Name	Description						
Buyer Address 1	Physical address of the buyer, typically a post office box, street address, or house name.						
Buyer Address 2	Supplement physical address of the buyer such as an apartment or suite number.						
Buyer City	City in which the buyer resides.						
Buyer Country	Country in which the buyer resides.						
Buyer Email	eMail address of the buyer.						
Buyer Fullname	Name of the buyer.						
Buyer Phone Number	(US only) Phone number of the buyer.						
Buyer State	State in which the buyer resides.						
Buyer Zip	ZIP code or postal code for the area in which the buyer resides.						
Checkout Date	Date on which the buyer set up a payment.						
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.						
EndTime	Time at which the listing will end on eBay. Type: YYYY-MM-DD HH:MM:SS. Hours are displayed in 24-hour format (for example, 2:00:00pm is shown as 14:00:00) and treated as GMT.						
Feedback Left	Indicates that feedback was created for the seller.						
Feedback Received	Indicates that the feedback was received from the buyer.						
Global Shipping Reference ID	The unique identifier of an order shipped in the Global Shipping Program. eBay generates this value when the order is complete. The international shipping provider uses the <i>Product:EPID</i> as the primary reference when processing the shipment. Sellers must						

	Sold Listings Report Fields
Field Name	Description
	include this value on the package immediately above the street address of the international shipping provider.
Insurance	Amount of insurance (if applicable) to be paid for by the buyer.
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).
Item Title	Title displayed in the listing.
Listed On	Date on which the item was listed.
Notes to Yourself	Details provided by the seller about the transaction.
Order ID	Numeric ID of the listing assigned when the order is placed.
Paid on Date	Date on which the buyer paid for the item.
Payment Method	Means by which the buyer is to remit payment.
PayPal Transaction ID	If payment is remitted with PayPal, this value is the transaction ID number assigned by PayPal.
Private Notes	Any content about the item or the transaction that you provided in your upload file.
Product:EPID	eBay Product ID (EPID) of the item.
Quantity	Number of units of a specific item available for purchase.
Sale Date	Date on which the sale took place.
Sale Price	The amount the item sold for, not including shipping and handling.
Sales Record Number	Numeric ID of the listing assigned after the item sells.
Sales Tax	Amount of sales tax (if applicable) to be paid for by the buyer.
Shipped on Date	Date on which the seller shipped the item.
Shipping and Handling	Total cost charged to the customer to prepare and ship the item.
	When a package is shipped in the Global Shipping Program, the domestic shipping cost only.
Shipping Service	The means by which an item is shipped.
	When you use the Global Shipping Program to ship a package, this is the shipping service specified for the domestic portion only. The value can contain any valid shipping service that services the domestic address of the international shipping provider.
Ship To Address 1	Under the Global Shipping Program, the street address of the recipient.
Ship To Address 2	Under the Global Shipping Program, the street address of the recipient.
Ship To City	Under the Global Shipping Program, the city of the recipient.

Sold Listings Report Fields							
Field Name Description							
Ship To Country	Under the Global Shipping Program, the country of the recipient.						
Ship To State	Under the Global Shipping Program, the state of the recipient.						
Ship To Zip	Under the Global Shipping Program, the ZIP code of the recipient.						
Sold On	Site on which the item was sold (for example, eBay, Half.com, or eBay World of Good).						
StartTime	Time listing went live on eBay site (same as ScheduleTime, if used). Type: YYYY-MM-DD HH:MM:SS. Hours are in 24-hour format (for example, 2:00:00pm is shown as 14:00:00) and treated as GMT.						
Total Price	Total cost of the item, including shipping and handling (as well as sales tax, and insurance if applicable).  When a package is shipped in the Global Shipping Program, the total cost for domestic shipping only.						
Transaction ID	Numeric ID for a single transaction.						
User Id	User ID of the buyer.						
Variation Details	Provides the variations used in the listing.						

# **Unsold Items report**

The following table describes the fields in the Unsold Items report, which you can download from File Exchange.

Unsold Items Report Fields							
Field Name	Description						
Bids	Current number of bids for an active listing.						
CategoryLeafName	Name of leaf category.						
Category Number	Numeric ID of the category in which the item is to be listed.						
Condition	The physical condition of the item.						
Custom Label	Contains an internal SKU or unique identifier and is a very useful way to index your inventory with eBay listings and associated costs.						
Download Date	Date and time at which the file was downloaded. For example, 29-Mar-13 13:32:01 PST.						
End Date	Date on which the listing ended; for example, 1-Apr-12.						
High Bid	Highest bid entered for the item.						
Item ID	Numeric ID assigned to the item when it is successfully listed. In the Load Results report for the Add action, this is the ItemID that the system has assigned to each successful listing (for other actions, it will be returned if you included it in your upload file).						

Unsold Items Report Fields							
Field Name	Description						
Item Title	Title displayed in the listing.						
Price	One of the following. For:						
	Active auctions, the highest current bid						
	• Fixed Price and Store Inventory items, the Buy It Now price						
	Second Chance Offers, the price offered						
	Ad/Real Estate, the listed price						
Private Notes	Any content about the item or the transaction that you provided in your upload file.						
Product:EPID	eBay Product ID (EPID) of the item.						
QuantityAvailable	Number of items remaining for a specific listing.						
Site Listed	The eBay site on which the item is listed, denoted by an integer. For example, 0 (U.S.), 100 (eBay Motors), or 77 (Germany).						
Status	(Awaiting Payment, Paid Not Shipped) Specifies the status of the purchase; should be Refunded or Shipped, depending on the purpose of the uploaded file.						
	(Unsold Items) Indicates the success or failure of an action in a listing. If "Fail," ErrorCode and ErrorMessage fields provide corresponding information.						
Start Date	Date on which the listing was created. For example, 25-Mar-12.						
Туре	Numeric ID for the type of auction. For example, 1 is Auction, 7 is Store Fixed Price, 9 is Basic Fixed Price, and 13 is Lead Generation.						
Watchers	Number of users watching the item.						

# Report fields matrix

Each field contained in the reports generated by File Exchange is listed below according to the report (or reports) in which it is used.

Report Fields									
Field Name	Active Listings	Awaiting Payment	Load Response	Paid, Awaiting Shipment	Recommendations	Paid, Shipped	Product Inventory	Sold Listings	Unsold Items
Action			х				х		
ApplicationData			х						
AuctionLengthFee			х						
Bids	х								х
BoldFee			х						
BorderFee			х						

Report Fields									
Field Name	Active Listings	Awaiting Payment	Load Response	Paid, Awaiting Shipment	Recommendations	Paid, Shipped	Product Inventory	Sold Listings	Unsold Items
BuyItNowFee			х						
Buyer Address 1		х		x		х		х	
Buyer Address 2		х		x		х		х	
Buyer City		х		х		х		х	
Buyer Country		х		x		х		х	
Buyer Email		х		x		х		х	
Buyer Fullname		х		x		х		х	
Buyer Phone Number		х		x		х		х	
Buyer State		х		x		х		х	
Buyer Zip		х		×		х		х	
CategoryFeaturedFee			х						
CategoryLeafName	х								х
Category Number	х								х
Checkout Date		х		x		х		х	
Condition	х								х
Condition ID	х								
CurrencyID			х				х		
Custom Label	х	х	х	x		х		х	х
Download Date	х								х
End Date	х								х
EndTime			х					х	
ErrorCode			х						
ErrorMessage			х						
FeaturedFee			х						
FeaturedGalleryFee			х						
Feedback Left		х		х		х		х	
Feedback Received		х		х		х		х	
FieldName					х				
FixedPriceDurationFee			х						
GalleryFee			х						

				Report Fie	elds				
Field Name	Active Listings	Awaiting Payment	Load Response	Paid, Awaiting Shipment	Recommendations	Paid, Shipped	Product Inventory	Sold Listings	Unsold Items
Global Shipping Reference ID								x	
GroupProductID							х		
High Bid									х
HighlightFee			х						
InsertionFee			х						
Insurance		х		×		х		х	
InternationalInsertionFee			х						
Item ID	х	х	х	х	х	х		х	х
Item Title	х	х		х		х		х	х
LineNumber			х						
Listed On		х		×		х		х	
ListingDesignerFee			х						
ListingFee			х						
Location						х			
Message					х				
Notes to Yourself		х		х		х		х	
Order ID		х		х		х		х	
OutOfStockControl	Х								
Paid on Date		х		x		х		х	
Payment Method		х		х		х		х	
PayPal Transaction ID		х		х		х		х	
PhotoDisplayFee			х						
PhotoFee PhotoFee			х						
Price	х								х
Private Notes	х	х		х		х		х	х
ProductName							х		
Product:EPID	х	х		х		х		х	х
ProPackBundleFee			х						
Purchases	х								

Report Fields									
Field Name	Active Listings	Awaiting Payment	Load Response	Paid, Awaiting Shipment	Recommendations	Paid, Shipped	Product Inventory	Sold Listings	Unsold Items
QuantityAvailable	х								х
Quantity		х		х		х		х	
RecommendedValue					х				
RecommendationGroup					х				
RecommendationType					х				
Relationship	Х								
RelationshipDetails	Х								
RootFolder							х		
Sale Date		х		х		х		х	
Sale Price		х		х		х		х	
Sales Record Number		х		х		х		х	
Sales Tax		х		х		х		х	
SchedulingFee			х						
Shipped on Date		х		×		х		х	
Shipping and Handling		х		х		х		х	
Shipping Service		х		х		х		х	
Ship to Address 1				x		х		х	
Ship to Address 2				х		х		х	
Ship to City				x		х		х	
Ship to Country				x		х		х	
Ship to State				x		х		х	
Ship to Zip				×		х		х	
Site Listed	х								х
Sold On		х		х		х		х	
Start Date	х								х
StartTime			х					х	
Status			х						х
SubtitleFee			х						
Total Price		х		х		х		х	
Transaction ID		х		х		х		х	

Report Fields									
Field Name	Active Listings	Awaiting Payment	Load Response	Paid, Awaiting Shipment	Recommendations	Paid, Shipped	Product Inventory	Sold Listings	Unsold Items
Туре	х								х
Unit Cost							х		
User Id		х		х		х		х	
Variation Details	х	х		х		х		х	
Watchers									х

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